



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees Executive Committee Meeting

Tuesday, August 15th, 2023 – 11:00 a.m.

Lincoln Conference Room and Microsoft Teams

Members of the public are able to attend remotely by clicking here:

[Click here to join the meeting](#)

We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

AGENDA

- I. CALL TO ORDER /INTRODUCTIONS
 - II. REVIEW OF AGENDA
 - III. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*
 - IV. APPROVAL OF MINUTES
 - A. Review of 06.13.23 Executive Committee Meeting Minutes
 - V. REVIEW OF 08.15.23 BOARD MEETING AGENDA
 - VI. BOARD COMMENTS
 - VII. ADJOURNMENT
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Board of Trustees
Executive Committee Meeting
Tuesday, June 13th, 2023
Lincoln Campus and via Microsoft Teams
11:00 a.m.

MINUTES

ATTENDEES

Committee Others

Siobhan Hathhorn, Board Chair
Jennifer McKee, Board Vice Chair
Janet Armstrong, Trustee

Rex Weltz, Superintendent
Janelle Mickelson, Business Manager
Brian Cummings, Assistant Superintendent
Gary Myers, Director of Technology
Josh McKay, Assistant Superintendent
Jane Shawn, HEA President
Candice Delvaux, Executive Assistant
Keri Mizell, Human Resources Director
Lona Carter, School Health Grant Facilitator
Barb Ridgway, Chief of Staff
Karen Ogden, Communications Officer
Kaitlyn Hess, Assessment and Federal Programs

I. CALL TO ORDER

Board Chair Siobhan Hathhorn called the meeting to order at 11:08 a.m.

II. REVIEW OF AGENDA

There were no changes to the Executive Committee Agenda.

III. GENERAL PUBLIC COMMENT

There was no general public comment.

IV. REVIEW OF MINUTES

Minutes from the 05.09.23 Executive Committee meeting were reviewed and approved.

V. REVIEW OF THE 06.13.23 BOARD MEETING AGENDA

The committee reviewed the agenda for the 06.13.23 full board meeting. The Executive Committee determined that the Oath of Office for the 2023-2024 Board of Trustees Student Representative of Helena High School would be moved to take place before recognition, rather than after, so that the student representative would be able to sit with the Board of Trustees during recognition. The Mock Trial team needs to leave early for another meeting tonight, so the Executive Committee determined that they would be moved from item F to become item A on the agenda under recognition.

Board Chair Siobhan Hathhorn commented. "We will meet here tonight beginning at 5:30 p.m. at the Lincoln Center. People can attend in person or online via TEAMS. The address and remote log-in information is all on the website. We will call things to order, say the Pledge of Allegiance, and review the agenda."

The Trustees will then move on to recognition. Recognition tonight will include recognizing the Helena High Mock Trial team, Janelle Mickelson who is the 2022 Montana Association of School Business Officials (MASBO) Outstanding Business Official, Brett Zanto who is the 2023 Montana Association of Student Councils High School Administrator of the Year, Sol Jones who is the 2023 Montana Association of Student Councils Middle School Administrator of the Year, the Capital High Green Club and Helena High Green Group for receiving the 2023 SMART Schools Award, Capital High and Helena High Business Professional of America recognition, Capital High and Helena High State Music Festival recognition, REACH Air Quality Symposium winners, Capital High Boys Track and Field Recognition and Helena High Girls and Boys Track and Field State Recognition.

After recognition Superintendent Rex Weltz will give his superintendent report to the Board of Trustees. After the superintendent's report the trustees will move on to general public comment followed by new business-items for information. There will be two items for information presented

by Chief of Staff Barb Ridgway. The first item for information will be Policy 5075: Termination of Employment and the second item for information will be Policy 5256: Reduction in Force.

The trustees will move on to consent action items followed by eight items for action. The first item for action will be the Health Benefit Committee Premium Recommendation for Plan Year 2023-2024 presented by Rich Franco, Human Resources Benefits Manager. The second item for action will be the Health Benefit Committee - Program Implementation: Hinge Program presented by Mr. Franco. The third item for action will be the Health Benefit Committee - Program Implementation: Livongo Program presented by Mr. Franco. The fourth item for action will be the Health Benefit Committee - Program Implementation: Employee Assistance Program Options (EAP) Program presented by Mr. Franco. The fifth item for action will be the High School General Fund Budget Amendment Proclamation presented by Janelle Mickelson, Business Manager. The sixth item for action will be Policy 2120: Wellness presented by Ms. Ridgway. The seventh item for action will be Policy 7080: District, School, Student Group Fundraising presented by Ms. Ridgway. The last item for action will be Policy 3010: School Admissions presented by Ms. Ridgway.

The trustees will conclude the board meeting by hearing reports and any final board comments followed by adjournment.

VI. BOARD COMMENTS

There were no board comments.

VII. ADJOURNMENT

The meeting was adjourned at 11:23 a.m.



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Board of Trustees Meeting

Lincoln Center | 1325 Poplar St. | Helena, MT 59601

Tuesday, August 15th, 2023 - 5:30 p.m.

Lincoln Board of Trustees Conference Room and
via TEAMS

[Click here to join the meeting](#)

AGENDA

I. CALL TO ORDER /PLEDGE OF ALLEGIANCE

II. REVIEW OF AGENDA

III. OATH OF OFFICE FOR 2023-2024 BOARD OF TRUSTEES STUDENT REPRESENTATIVE

A. 2023-2024 Board of Trustees Student Representative

1. Luna Hernandez-Capital High School Student Representative

IV. PRESENTATION

Robert Worthy, General Manager Sodexo School Services

V. SUPERINTENDENT'S REPORT

VI. GENERAL PUBLIC COMMENT

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VII. NEW BUSINESS

A. Consent Action Items

1. Personnel Actions
2. Warrants
3. Out-Of-District Attendance Agreements (Non-Resident Students Attending HPS)
4. Out-Of-District Attendance Agreements (Helena Students Attending Other Districts)
5. Resolution to Dispose of 7th Avenue Gym Furniture
6. 06.26.23 Special Board Meeting Minutes
7. 07.27.23 Full Board Meeting Minutes

B. Items for Action

1. Consider Approval of Lease Proposals for Ray Bjork Learning Center
2. Consider Approval of Lease Proposals for 7th Avenue Gym
3. Certify the Trustees' Financial Summary-Elementary Fiscal Year 2022-23
4. Certify the Trustees' Financial Summary-High School Fiscal Year 2022-23
5. Final Budget Adoption-Elementary Fiscal Year 2023-24
6. Final Budget Adoption-High School Fiscal Year 2023-24
7. Approval and Ratification of the HPS-Painters Collective Bargaining Agreement

C. Reports

1. Student Representatives Report
2. Helena Education Association Report
3. Facilities & Maintenance Committee Report
4. Budget & Finance Committee Report
5. Policy Committee Report
6. Teaching & Learning Committee Report
7. Health Benefits Committee Report
8. Wellness Committee Report
9. Montana School Boards Association Report

VIII. UPCOMING MEETINGS

IX. BOARD COMMENTS

X. ADJOURNMENT