



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees Executive Committee Meeting

Tuesday, December 12th, 2023 – 11:00 a.m.

Lincoln Conference Room and Microsoft Teams

Members of the public are able to attend remotely by clicking here:

[Click here to join the meeting](#)

We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

AGENDA

- I. CALL TO ORDER /INTRODUCTIONS
 - II. REVIEW OF AGENDA
 - III. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*
 - IV. APPROVAL OF MINUTES
 - A. Review of 11.14.23 Executive Committee Meeting Minutes
 - V. REVIEW OF 12.12.23 BOARD MEETING AGENDA
 - VI. BOARD COMMENTS
 - VII. ADJOURNMENT
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Board of Trustees
Executive Committee Meeting
Tuesday, November 14th, 2023
Lincoln Campus and via Microsoft Teams
11:00 a.m.

MINUTES

ATTENDEES

Committee Others

Janet Armstrong, Trustee

Josh McKay, Assistant Superintendent
Janelle Mickelson, Business Manager
Gary Myers, Director of Technology
Candice Delvaux, Executive Assistant
Keri Mizell, Human Resources Director
Jane Shawn, HEA President
Kaitlyn Hess, Assessment & Federal Programs
Joslyn Davidson, Curriculum Director
Lona Carter, Student Health

I. CALL TO ORDER

Trustee Janet Armstrong called the meeting to order at 11:21 a.m.

II. REVIEW OF AGENDA

There were no changes to the Executive Committee Agenda.

III. GENERAL PUBLIC COMMENT

There was no general public comment.

IV. REVIEW OF MINUTES

Minutes from the 10.10.23 Executive Committee meeting were reviewed and there were no board comments regarding the minutes.

V. REVIEW OF THE 11.14.23 BOARD MEETING AGENDA

The committee reviewed the agenda for the 11.14.23 full board meeting. The trustees will begin the board meeting by reviewing the full board agenda and then Superintendent Rex Weltz will give his superintendent report. After the superintendent's report the trustees will move on to general public comment. After general public comment the trustees will review the six consent action items followed by items for information. Josh McKay, Assistant Superintendent and Janelle Mickelson, Business Manager, will provide a fall enrollment 2023/20234 update. Dr. Rob Watson, School Administrators of Montana Executive Director, will then give a Budget Consensus Committee Update. Next, Todd Verrill, Facilities Director, and Gary Myers, Director of Educational Technology will give a presentation about safety, security, and tech levies for 2024. Lastly, Barb Ridgway, Chief of Staff, will present eight policies for information to the Board of Trustees. The trustees will conclude the board meeting by hearing reports and any final board comments followed by adjournment.

VI. BOARD COMMENTS

There were no board comments.

VII. ADJOURNMENT

The meeting was adjourned at 11:24 a.m.



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Board of Trustees Meeting

Lincoln Center | 1325 Poplar St. | Helena, MT 59601

Tuesday, December 12th, 2023 - 5:30 p.m.

Lincoln Board of Trustees Conference Room and
via TEAMS

[Click here to join the meeting](#)

AGENDA

I. CALL TO ORDER /PLEDGE OF ALLEGIANCE

II. REVIEW OF AGENDA

III. RECOGNITIONS

A. American Choral Directors' Association All-Northwest Honor Choir

Congratulations to the Capital High students listed below who were selected to the American Choral Directors' Association All-Northwest Honor Choir. These students were selected as superior singers among hundreds of auditions from Alaska, Washington, Oregon, Idaho, Wyoming, and Montana. During this event they will be singing in rehearsals and performing with the most dedicated and skilled student musicians in the Northwest U.S. and working with nationally and globally recognized choral directors. The event will be held during January 23-27, 2024. Special thanks to Capital High School Choir Educator Thomas Baty for all that he does to encourage and support these talented students.

- Anna Drake
- Hollis Elliott
- Adrianna Helfrich

B. 2023-2024 Montana Assistant Principal of the Year

Congratulations to Kathy Kidder from Capital High who has been selected as the 2023-2024 Montana Assistant Principal of the Year!!

C. **2022-2023 Montana Women’s Track and Field Coach of the Year**

Congratulations to Helena High Coach Jesse Zentz as he was recognized by the National Federation of High Schools as the 2022-2023 Montana Women’s Track and Field Coach of the Year!!

IV. **SUPERINTENDENT’S REPORT**

V. **GENERAL PUBLIC COMMENT**

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VI. **NEW BUSINESS**

A. **Consent Action Items**

1. Personnel Actions
2. Warrants
3. Out-Of-District Attendance Agreements (Non-Resident Students Attending HPS)
4. Out-Of-District Attendance Agreements (Helena Students Attending Other Districts)
5. 11.14.23 Full Board Meeting Minutes

B. **Items For Action**

1. Approval of HPS –Helena Secretaries Association Collective Bargaining Agreement
2. Approval of HPS – Craft Council (Plumbers and Mechanic) Collective Bargaining Agreement
3. Policy 1650 Public Charter Schools
4. Policy 2423 Personalized Learning
5. Policy 3005 Bullying, Intimidation, Harassment & Hazing Prevention & Reporting Policy
6. Policy 3120 Compulsory Attendance
7. Policy 3155 Part-time Attendance
8. Policy 4330 Community Use of Facilities
9. Policy 7014 Subscription Based Information Technology Arrangements (SBITAs) Capitalization Threshold
10. Policy 7035 Fraud and Fraud Prevention

C. Items For Information

1. Policy 2100 Recognition of Native American Cultural Heritage
2. Policy 2103 Religion and Religious Activities
3. Policy 4015 Conduct on School Property
4. Policy 4030 Cooperative Programs with Other Districts and Public Agencies
5. Policy 4040 School, Student, Parent, Family and Community Engagement in Education
6. Policy 5020 Tobacco Products, Marijuana, Drug and Alcohol- Free Workplace
7. Policy 7060 District Safety

D. Reports

1. Student Representatives Report
2. Helena Education Association Report
3. Facilities & Maintenance Committee Report
4. Budget & Finance Committee Report
5. Policy Committee Report
6. Teaching & Learning Committee Report
7. Health Benefits Committee Report
8. Wellness Committee Report
9. Montana School Boards Association Report
10. Parent Council Visit Reports
 - Helena High School-Trustee Linda Cleatus

VII. UPCOMING MEETINGS

VIII. BOARD COMMENTS

IX. ADJOURNMENT