



*The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.*

## Board of Trustees Executive Committee Meeting

Tuesday, January 9<sup>th</sup>, 2024 – 11:00 a.m.

Lincoln Conference Room and Microsoft Teams

Members of the public are able to attend remotely by clicking here:

[Click here to join the meeting](#)

We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

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### AGENDA

- I. CALL TO ORDER /INTRODUCTIONS
  - II. REVIEW OF AGENDA
  - III. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*
  - IV. APPROVAL OF MINUTES
    - A. Review of 12.12.23 Executive Committee Meeting Minutes
  - V. REVIEW OF 01.09.24 BOARD MEETING AGENDA
  - VI. BOARD COMMENTS
  - VII. ADJOURNMENT
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Board of Trustees  
Executive Committee Meeting  
Tuesday, December 12<sup>th</sup>, 2023  
Lincoln Campus and via Microsoft Teams  
11:00 a.m.

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## MINUTES

### ATTENDEES

*Committee    Others*

Siobhan Hathhorn, Board Chair  
Janet Armstrong, Trustee

Josh McKay, Assistant Superintendent  
Janelle Mickelson, Business Manager  
Rex Weltz, Superintendent  
Gary Myers, Director of Technology  
Candice Delvaux, Executive Assistant  
Keri Mizell, Human Resources Director  
Jane Shawn, HEA President  
Kaitlyn Hess, Assessment & Federal Programs  
Lona Carter, Student Health  
Tim McMahon, Activities Director  
Several Guests of the Public Online

#### I. CALL TO ORDER

Board Chair Siobhan Hathhorn called the meeting to order at 11:05 a.m.

#### II. REVIEW OF AGENDA

There were no changes to the Executive Committee Agenda.

**III. GENERAL PUBLIC COMMENT**

There was no general public comment.

**IV. REVIEW OF MINUTES**

Minutes from the 11.14.23 Executive Committee meeting were reviewed and approved.

**V. REVIEW OF THE 12.12.23 BOARD MEETING AGENDA**

The committee reviewed the agenda for the 12.12.23 full board meeting. The trustees will begin the board meeting with recognition and will be recognizing the students who were accepted to the American Choral Directors' Association All-Northwest Honor Choir, the 2023-2024 Montana Assistant Principal of the Year Kathy Kidder, and the 2022-2023 Montana Women's Track and Field Coach of the Year, Jesse Zentz. After recognition Superintendent Rex Weltz will give his superintendent report to the Board of Trustees. After the superintendent's report the trustees will move on to general public comment. After general public comment the board will review consent action items followed by ten items for action related to policy presented by Chief of Staff Barb Ridgway. Next, Ms. Ridgway will be presenting seven items for information related to policy. The trustees will conclude the board meeting by hearing reports and any final board comments followed by adjournment.

**VI. BOARD COMMENTS**

There were no board comments.

**VII. ADJOURNMENT**

Board Chair Hathhorn adjourned the meeting at 11:12 a.m.



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## Board of Trustees Meeting

Lincoln Center | 1325 Poplar St. | Helena, MT 59601

Tuesday, January 9<sup>th</sup>, 2024 - 5:30 p.m.

Lincoln Board of Trustees Conference Room and  
via TEAMS

[Click here to join the meeting](#)

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## AGENDA

### I. CALL TO ORDER /PLEDGE OF ALLEGIANCE

### II. REVIEW OF AGENDA

### III. RECOGNITIONS

#### A. National Board-Certified Teachers

Congratulations to the following educators in the Helena School District who earned National Board-Certification. Congratulations to Bridget Butler, Ellie Fjeseth, Lauren Mitchell, Laura Ortman, Chelsey Davis, Rachel Heaton, Jamie Hoovestal, Mikayla Nickol, Victor Daniel, Lynn Bubb, Ashley Fish, Nicole LaChappelle, Talor LeBrun, Kristen Clausen, and Jena Marshall. National Board Certification is the gold standard of professional development for teachers, and we are so proud of this group of outstanding educators.

### IV. SUPERINTENDENT'S REPORT

### V. GENERAL PUBLIC COMMENT

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## VI. NEW BUSINESS

### A. Consent Action Items

1. Personnel Actions
2. Warrants
3. Out-Of-District Attendance Agreements (Non-Resident Students Attending HPS)
4. 12.12.23 Full Board Meeting Minutes
5. Resolution To Dispose of Personal Property-Technology Equipment

### B. Items For Action

1. Consider Approval of RBLC Lease with St. Peter's Health
2. Call for Annual Election
  - a. Elementary Trustee Resolution Calling for the Annual Regular Election
  - b. High School Trustee Resolution Calling for the Annual Regular Election
3. Policy 2100 Recognition of Native American Cultural Heritage
4. Policy 2103 Religion and Religious Activities
5. Policy 4015 Conduct on School Property
6. Policy 4030 Cooperative Programs with Other Districts and Public Agencies
7. Policy 5020 Tobacco Products, Marijuana, Drug and Alcohol- Free Workplace
8. Policy 7060 District Safety

### C. Items For Information

1. HPSD Student Mental Health Update-Lona Carter, Student Health
2. Policy 3010 School Admissions: Entrance, Placement and Transfer
3. Policy 5000 Equal Employment Opportunity and Non-Discrimination
4. Policy 5040 Personnel Records
5. Policy 5065 Evaluation of Non-Administrative Staff
6. Policy 6020 District Organization: Building Administrators & District Administrators

### Cl. Reports

1. Student Representatives Report
2. Helena Education Association Report
3. Facilities & Maintenance Committee Report
4. Budget & Finance Committee Report
5. Policy Committee Report
6. Teaching & Learning Committee Report
7. Health Benefits Committee Report
8. Wellness Committee Report
9. Montana School Boards Association Report
10. Parent Council Visit Reports

VII. UPCOMING MEETINGS

VIII. BOARD COMMENTS

IX. ADJOURNMENT