



*The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.*

Board of Trustees  
Executive Committee Meeting  
Tuesday, February 13<sup>th</sup>, 2024  
Lincoln Campus and via Microsoft Teams  
11:00 a.m.

---

## MINUTES

### ATTENDEES

*Committee*      *Others*

Siobhan Hathhorn, Board Chair  
Janet Armstrong, Trustee

Josh McKay, Assistant Superintendent  
Janelle Mickelson, Business Manager  
Rex Weltz, Superintendent  
Candice Delvaux, Executive Assistant  
Keri Mizell, Human Resources Director  
Jane Shawn, HEA President  
Lona Carter, Student Health  
Tim McMahon, Activities Director  
Joslyn Davidson, Curriculum Director  
Barb Ridgway, Chief of Staff  
Kaitlyn Hess, Assessment & Federal Programs  
Karen Ogden, Communications Officer  
Gary Myers, Director of Educational Technology  
Several Guests of the Public Online

### I. CALL TO ORDER

Board Chair Siobhan Hathhorn called the meeting to order at 11:06 a.m.

## II. REVIEW OF AGENDA

There were no changes to the Executive Committee Agenda.

## III. GENERAL PUBLIC COMMENT

There was no general public comment.

## IV. REVIEW OF MINUTES

Minutes from the 01.09.24 Executive Committee meeting were reviewed and approved.

## V. REVIEW OF THE 02.13.24 BOARD MEETING AGENDA

The committee reviewed the agenda for the 02.13.24 full board meeting. The trustees will begin the board meeting with recognition and will be recognizing students from Capital High School and Helena High School who are candidates for the United States Presidential Scholars Program. The Executive Committee discussed that we would reserve some seating tonight for families of students being recognized. After recognition Superintendent Rex Weltz will give his superintendent report to the Board of Trustees. After the superintendent's report the trustees will move on to general public comment. After general public comment the board will review six items for information. The first item for information will be the *Presentation of Recommendations from the Budget Consensus Committee* that will be presented by Dr. Rob Watson, Executive Director of School Administrators of Montana. The second item for information will be the *Presentation of the Draft Facilities Master Plan-Guiding Document* presented by Mr. Tim Meldrum and Ms. Ali Martin with SMA Architecture and Design. The next four items for information are related to policy and will be presented by Chief of Staff, Ms. Barb Ridgway. The Executive Committee discussed that we would give the public the opportunity to comment on the informational items tonight as we anticipate that we will have some public comment regarding items one and two. Board Chair Siobhan Hathhorn stated that public comment is limited to around three minutes for each person. After items for information, there will be six consent action items. Following the consent action items there will be six items for action. The first items for action will be the 1. *Call for Annual Election a. Elementary Trustee Resolution Calling for the Annual Regular Election and b. High School Trustee Resolution Calling for the Annual Regular Election* that will be presented by Ms. Janelle Mickelson, Business Manager and District Clerk. The next five items for action are related to policy and will be presented by Ms. Ridgway. The trustees will conclude the board meeting by hearing reports and any final board comments followed by adjournment.

**VI. BOARD COMMENTS**

There were no board comments.

**VII. ADJOURNMENT**

Board Chair Hathhorn adjourned the meeting at 11:19 a.m.