



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees Executive Committee Meeting

Tuesday, February 13th, 2024 – 11:00 a.m.
Lincoln Conference Room and Microsoft Teams

Members of the public are able to attend remotely by clicking here:

[Click here to join the meeting](#)

We ask that all participants mute their microphone until called upon by the Board Chair for general and/or specific public comments. Upon completing public comment, please ensure that your microphone is again muted.

AGENDA

- I. CALL TO ORDER /INTRODUCTIONS
 - II. REVIEW OF AGENDA
 - III. **GENERAL PUBLIC COMMENT:** *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*
 - IV. APPROVAL OF MINUTES
 - A. Review of 01.09.24 Executive Committee Meeting Minutes
 - V. REVIEW OF 02.13.24 BOARD MEETING AGENDA
 - VI. BOARD COMMENTS
 - VII. ADJOURNMENT
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Board of Trustees
Executive Committee Meeting
Tuesday, January 9th, 2024
Lincoln Campus and via Microsoft Teams
11:00 a.m.

MINUTES

ATTENDEES

Committee *Others*

Siobhan Hathhorn, Board Chair
Janet Armstrong, Trustee

Josh McKay, Assistant Superintendent
Janelle Mickelson, Business Manager
Rex Wertz, Superintendent
Candice Delvaux, Executive Assistant
Keri Mizell, Human Resources Director
Jane Shawn, HEA President
Lona Carter, Student Health
Tim McMahon, Activities Director
Todd Verrill, Facilities Director
Joslyn Davidson, Curriculum Director
Barb Ridgway, Chief of Staff
Several Guests of the Public Online

I. CALL TO ORDER

Board Chair Siobhan Hathhorn called the meeting to order at 11:06 a.m.

II. REVIEW OF AGENDA

There were no changes to the Executive Committee Agenda.

III. GENERAL PUBLIC COMMENT

There was no general public comment.

IV. REVIEW OF MINUTES

Minutes from the 12.12.23 Executive Committee meeting were reviewed and approved.

V. REVIEW OF THE 01.09.24 BOARD MEETING AGENDA

The committee reviewed the agenda for the 01.09.24 full board meeting. The trustees will begin the board meeting with recognition and will be recognizing educators in the Helena School District who earned National-Board Certification. After recognition Superintendent Rex Weltz will give his superintendent report to the Board of Trustees. After the superintendent's report the trustees will move on to general public comment. After general public comment the board will review consent action items followed by eight items for action. The first item for action will be *Consider Approval of RBLC Lease with St. Peter's Health* which will be presented by Superintendent Rex Weltz, followed by the *Call for Annual Election a. Elementary Trustee Resolution Calling for the Annual Election and b. High School Trustee Resolution Calling for the Annual Regular Election* presented by Business Manager Janelle Mickelson. Next there will be six items for action related to policy that will be presented by Chief of Staff Barb Ridgway. After items for action the trustees will move on to items for information. The first item for information will be *HPSD Student Mental Health Update* presented by Lona Carter, Student Health followed by five items for information related to policy that will be presented by Ms. Ridgway. The trustees will conclude the board meeting by hearing reports and any final board comments followed by adjournment.

VI. BOARD COMMENTS

There were no board comments.

VII. ADJOURNMENT

Board Chair Hathhorn adjourned the meeting at 11:12 a.m.



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Board of Trustees Meeting

Lincoln Center | 1325 Poplar St. | Helena, MT 59601

Tuesday, February 13th, 2024 - 5:30 p.m.

Lincoln Board of Trustees Conference Room and
via TEAMS

[Click here to join the meeting](#)

AGENDA

I. CALL TO ORDER /PLEDGE OF ALLEGIANCE

II. REVIEW OF AGENDA

III. RECOGNITIONS

A. United States Presidential Scholars Program-Capital High School

Congratulations to the following Capital High School students who are candidates for the United States Presidential Scholars Program. They are Katherine Berg, Aria Ehlert, and Liam McAdams. United States Presidential Scholars are recognized for their accomplishments as some of our nation's most distinguished graduating seniors. Thanks to all the educators that played a role in this recognition!

B. United States Presidential Scholars Program-Helena High School

Congratulations to the following Helena High School students who are candidates for the United States Presidential Scholars Program. They are Kai Moser and Annika Nehring. United States Presidential Scholars are recognized for their accomplishments as some of our nation's most distinguished graduating seniors. Thanks to all the educators that played a role in this recognition!

IV. SUPERINTENDENT'S REPORT

V. GENERAL PUBLIC COMMENT

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VI. NEW BUSINESS

A. Items For Information

1. Presentation of Recommendations from Budget Consensus Committee
2. Presentation of Draft Facilities Master Plan-Guiding Document
3. Policy 3050 Student Discipline
4. Policy 3080 Maintenance of Student Records
5. Policy 4040 School, Student, Parent, Family and Community Engagement in Education
6. Policy 8225 Tobacco and Marijuana Free Schools

B. Consent Action Items

1. Personnel Actions
2. Warrants
3. Out-Of-District Attendance Agreements (Non-Resident Students Attending HPS)
4. Out-Of-District Attendance Agreements (Helena Students Attending Other Districts)
5. 01.09.24 Full Board Meeting Minutes
6. MTSBA FY25 Dues Revenue Estimate
7. Approval of Sabbaticals for 2024-2025 School Year

C. Items For Action

1. Call for Annual Election
 - a. Elementary Trustee Resolution Calling for the Annual Regular Election
 - b. High School Trustee Resolution Calling for the Annual Regular Election
2. Policy 3010 School Admissions: Entrance, Placement and Transfer
3. Policy 5000 Equal Employment Opportunity and Nondiscrimination
4. Policy 5040 Personnel Records
5. Policy 5065 Evaluation of Non-Administrative Staff
6. Policy 6020 District Organization: Building Administrators & District Administrators

D. Reports

1. Student Representatives Report
2. Helena Education Association Report
3. Facilities & Maintenance Committee Report
4. Budget & Finance Committee Report
5. Policy Committee Report
6. Teaching & Learning Committee Report
7. Health Benefits Committee Report
8. Wellness Committee Report
9. Montana School Boards Association Report
10. Parent Council Visit Reports
 - Trustee Linda Cleatus & Trustee Janet Armstrong-Capital High School
 - Board Chair Siobhan Hathhorn- C.R. Anderson Middle School
 - Board Chair Siobhan Hathhorn and Vice Chair Jennifer McKee- Hawthorne Elementary School

VII. UPCOMING MEETINGS

VIII. BOARD COMMENTS

IX. ADJOURNMENT