

The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees Work Session

Tuesday, March 19th, 2024
Warren Elementary School
2690 Old York Rd
Helena, MT 59602
& Via TEAMS
3:30 p.m. Tour of Warren
4:00 p.m. Business & TEAMS Portion
of the Meeting

Members of the public can attend in person or remotely by clicking the link below:

Click here to join the meeting

AGENDA

- I. CALL TO ORDER / PLEDGE OF ALLEGIANCE
- II. REVIEW OF AGENDA
- III. GENERAL PUBLIC COMMENT

This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.

IV. PRESENTATION

Principal Tia Wilkins, Warren Elementary School

V. **NEW BUSINESS**

A. Consent Action Items

- 1. Personnel Actions
- 2. 1.23.24 Board Work Session Minutes

B. Items For Action

- 1. Approval of Meal Price Increases
- 2. Approval of Elementary Ballot Language for Levy Propositions
 - a. Helena Elementary Approval of Ballot Language-General Fund Operational Levy Election
 - b. Helena Elementary Approval of Ballot Language-Technology Levy Election
 - c. Helena Elementary Approval of Ballot Language-School and Student Safety and Security Building Reserve Levy Election
- 3. Approval of High School Ballot Language for Levy Propositions
 - a. Helena High School Approval of Ballot Language-Technology Levy Election
 - b. Helena High School Approval of Ballot Language-School and Student Safety and Security Building Reserve Levy Election
- 4. Approval of SACC Rate Increases

C. Item For Information

1. SACC and the Child and Adult Care Food Program (CACFP)

VI. BOARD COMMENTS

VII. ADJOURNMENT

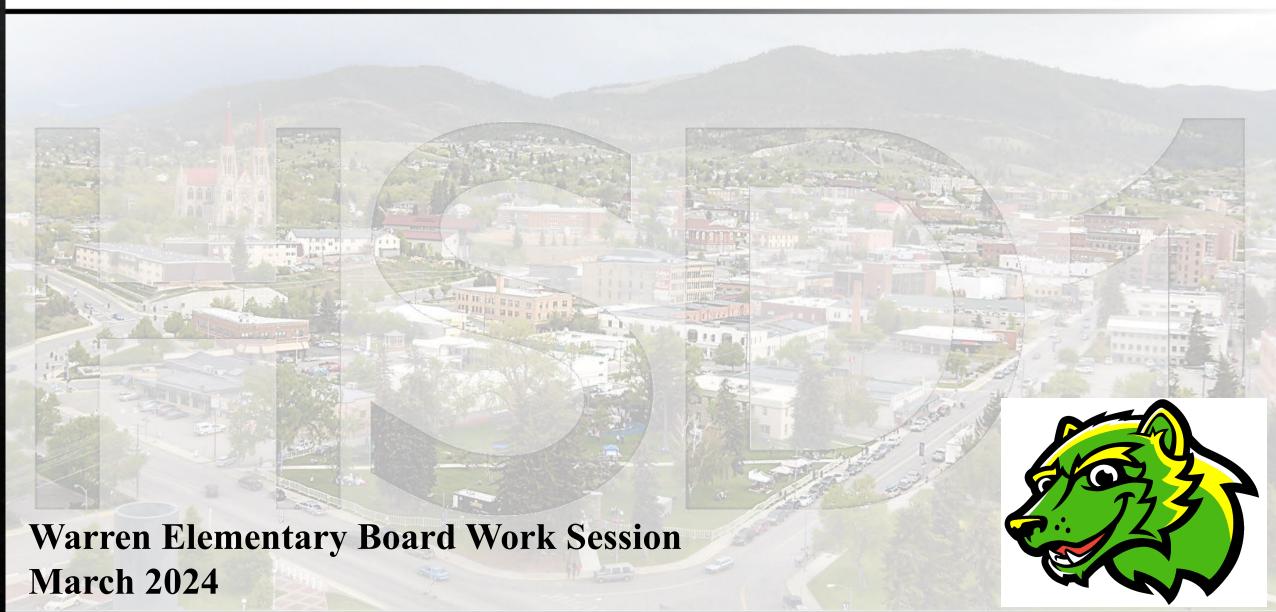
HELENA SCHOOL DISTRICT Board of Trustees Meeting

Meeting Date	2: 03/19/2024	Item III.
X	General Public Comment	
	Presentation	
	Consent Action Items	
	Items For Action	
	Item For Information	
Item Title:	General Public Comment	

HELENA SCHOOL DISTRICT Board of Trustees Meeting

Meeting Date	e: 03/19/2024	Item IV.
	General Public Comment	
X	Presentation	
	Consent Action Items	
	Items For Action	
	Item For Information	
Item Title:	Presentation Principal Tia Wilkins, Warren Elementary School	





Mission Alignment

Helena Public Schools

The Helena Public Schools educate, engage and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Warren Elementary School

- ♦ We strive to develop students who will be lifelong learners, academically, capable, and socially responsible. Our goal is to foster student growth and offer a safe and secure learning environment for all students.
- Warren Words to Live By:

"We are kind, honest, safe, respectful, and responsible."

Student Demographics:

Enrollment: 305

Free/ Reduced: 45%

PEAK: 7





Warren Elementary School

Classes

- ♦ 2 kindergarten classrooms
- ♦ 2 first grade classrooms
- ♦ 3 second grade classrooms
- ♦ 2 third grade classrooms
- ♦ 2 fourth grade classrooms
- ♦ 2 fifth grade classrooms

Attendance Rates

- ♦ Year- to- date: 91%
- Parent Teacher Conference AttendanceAverage (last 3 years): 98%

- ♦ 13 classroom teachers
- ♦ 1 Title 1 teacher
- ♦ 1 Special Education teacher
- ♦ 1 Speech/ Language Pathologist
- ♦ I Counselor
- ♦ 1 CSCT therapist and 1 Behavior Specialist (Shodair)
- ♦ 1 Librarian
- ♦ 2 PE teachers (shared with Central and Bryant)
- ♦ 2 Music teachers (shared with Central and Bryant)
- ♦ 3 SPED paras
- ♦ .5 Title para
- ♦ 1 overage para
- ♦ 3.5 General Education paras
- ♦ 1 Nurse (shared with Smith)
- ♦ 1 Administrative Assistant
- ♦ 2 SAAC staff
- ♦ 1 School Psychologist (shared with Jim Darcy)
- ♦ 2 Custodians
- ♦ 2 Kitchen staff
- ♦ 1 administrator

Dedicated Staff



What makes Warren unique? Our commitment to student and family relationships

- Ensure students basic needs are met each day
 - students greeted by staff each morning
 - teachers and staff in the hallways during transitions
 - commitment to student breakfast and snack
 - ♦ extra clothing on hand



At Warren we believe every child deserves an education tailored to meet their individual needs

WIN Groups- Math & ELA

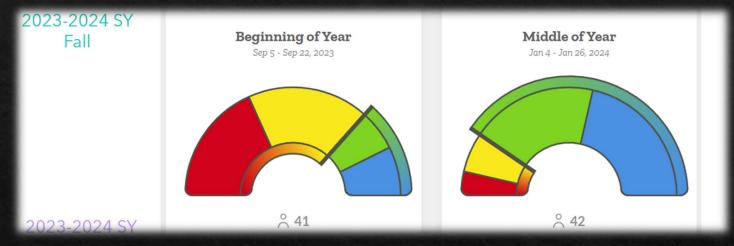


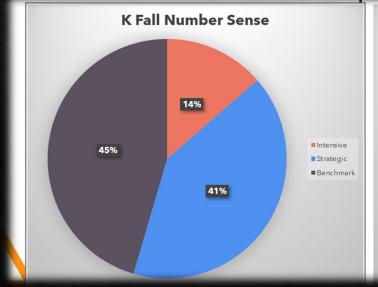
All para's and teachers support student learning

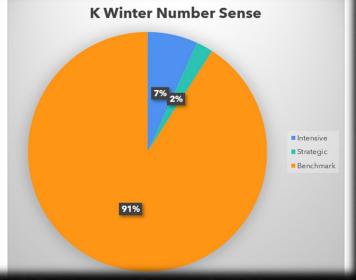
Kindergarten	1st	2nd	3rd				
R Special	ELA	K Special	ELA				
T Special	ELA	M Special	ELA				
	O Special	A Special	ELA (2+7)				
	Rece	ss Primary-10:10 Interme	ediate- 10:15-10:30 (Inter				
ELA (2+4)	H Special	ELA	Math (2+4)				
ELA	ELA (2+3)	ELA	M Special				
ELA	Math	ELA (3+4)	Mc Special				
		K-2 Lunch (12:15 Lunch	/12:40 Recess/1:00 To C				
	3rd,	4th, and 5th Lunch (12:2	0 recess 12:40 lunch, 1:00				
Math (2+4)	Math	Math	Math				
Math	Math (2+5)	Math (3+4)	Math				
	Recess Primary 2:15, Intermediate 2:20 (Mon. 2						
Science/ Social Studies/Art	Science/ Social Studies/Art	Science/ Social Studies/Art	Science/ Social Studies/Art				

Growth Mindset!

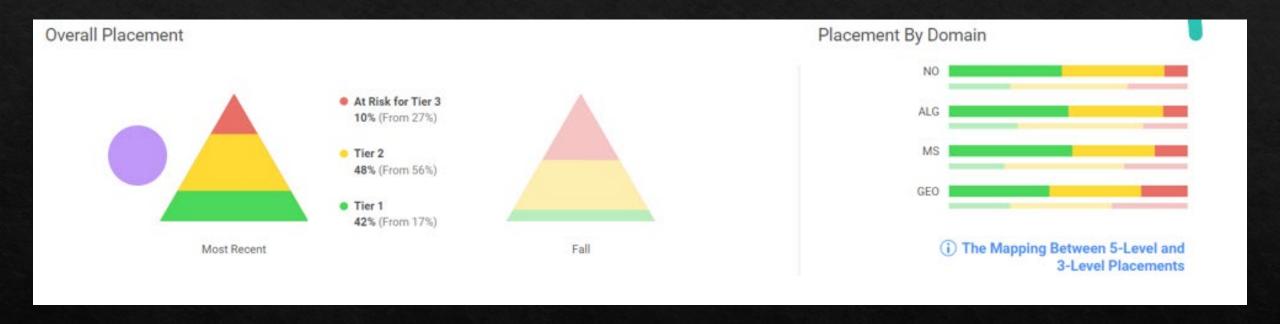
- ♦ Early Intervention
 - ♦ Progress monitoring
 - ♦ K Fall ~ Winter growth







Growth Mindset!



ELA: Winter- Fall

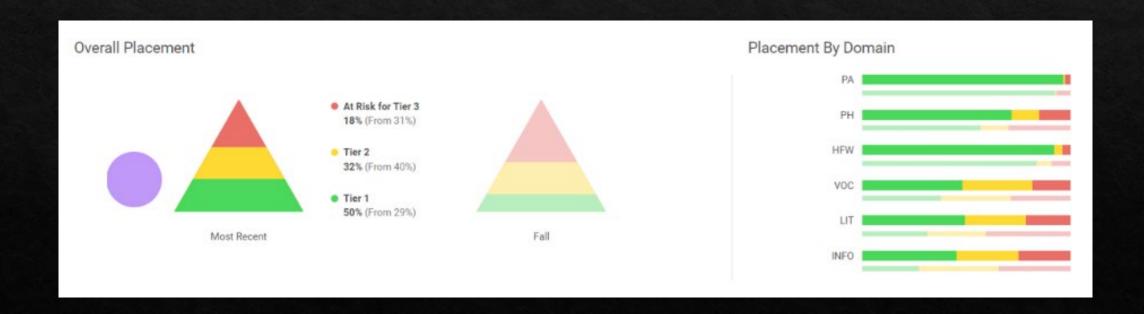
Growth Mindset

♦ 5th Grade Math



Growth Mindset

♦ ELA: Winter- Fall



School Leadership Teams

- ELA and Writing
- * Math and Science
- Student and Family Engagement





New Event: Kids College



Closing

♦ Questions

HELENA SCHOOL DISTRICT Board of Trustees Meeting

Meeting Date: 03/19/2024	Item V.A.1 A.2
General Public Comment	
Presentation	
X Consent Action Items	
Items For Action	
Item For Information	

Item Title: Consent Action Items

1. Personnel Actions

2. 1.23.24 Board Work Session Minutes

Board Action	1st Motion	Second	Aye	Nay	Other	
Hathhorn						
McKee						
Beaver						
Satre						
Hindoien						
Cleatus						
Walsh						
Armstrong						

PERSONNEL ACTIONS

March 13, 2024 – March 19, 2024

CERTIFIED PERSONNEL

Appointments

Location/Assignment	<u>Name</u>	Offered Salary	Accepted Salary	Start Date
Smith, Grade 1	White, Kaitlyn	\$222.54/day	\$222.54/day	02/16/2024

Terminations/Retirements

Location/Assignment	<u>Name</u>	Reason	Effective
HHS/English	Van Alstyne, Jill	Retirement	06/07/2024

CLASSIFIED PERSONNEL

Terminations/Retirements

Location/Assignment	Name	Reason	Effective
Smith/Para Educator	Fleury, Rebekah	Resignation	03/22/2024
Jefferson/Elementary Secretary	Laramore, Brenda	Retirement	06/13/2024
Bryant/Para Educator	Lehman, Lindsey	Separation	03/13/2024
HHS/Para Educator	Oliver, Kristi	Resignation	03/06/2024
Rossiter/Para Educator	Synness, Timothy	Resignation	04/26/2024
Traffic ED/Secretary	Rehm, Mary	Retirement	06/16/2024



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Board of Trustees Work Session

Tuesday, January 23rd, 2024
11:30 a.m. Tour of Jefferson followed by Business & TEAMS Portion of the Meeting at 12:00 p.m.

Jefferson Elementary and via TEAMS

MINUTES

ATTENDEES

Trustees Others

Siobhan Hathhorn, Board Chair Rex Weltz, Superintendent

Jennifer McKee, Vice Chair Josh McKay, Assistant Superintendent

Janet Armstrong, Trustee Barb Ridgway, Chief of Staff

Terry Beaver, Trustee Janelle Mickelson, Business Manager

Jeff Hindoien, Trustee Lona Carter, Student Health

Kay Satre, Trustee Joslyn Davidson, Curriculum Director

Jennifer Walsh, Trustee Todd Verill, Director of Facilities

Linda Cleatus, Trustee Keri Mizell, Human Resources Director

Candice Delvaux, Executive Assistant

Gary Myers, Director of Educational Technology Kaitlyn Hess, Assessment and Federal Programs

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Jane Shawn, HEA President

Tia Wilkins, Principal of Warren Elementary
Brice Burton, Principal of Jefferson Elementary

Jill Putnam, Teacher at Jefferson Elementary

Several Guests of the Public Online

I. CALL TO ORDER/ PLEDGE OF ALLEGIANCE

Board Chair Siobhan Hathhorn called the meeting to order at 12:08 p.m. and led the Pledge of Allegiance.

II. REVIEW OF AGENDA

Board Chair Siobhan Hathhorn reviewed the agenda with the Board of Trustees and there were no changes.

The Board of Trustees moved on to General Public Comment.

III. GENERAL PUBLIC COMMENT

There was no general public comment and the Board of Trustees moved on to view a presentation given by Mr. Brice Burton, Principal of Jefferson Elementary School.

IV. PRESENTATION

The Board of Trustees reviewed a presentation given by Mr. Brice Burton, Principal of Jefferson Elementary.

Principal Burton shared the mission statement of Jefferson Elementary, "We at Jefferson School are committed to creating a safe, enriched, and challenging educational environment which supports and promotes the intellectual, social, emotional, and physical growth and development of each child. Staff, students, and parents work together, sharing the responsibility of creating an optimum educational environment that responds to students and community needs. At Jefferson School, we are a community of lifelong learners where the unique abilities and talents of each person are valued and nurtured.

Principal Burton reviewed the staff demographics at Jefferson Elementary School:

- 11 Classroom teachers
- 1 Special Education Teacher
- 1 Special Education PreK Teacher
- 1 Counselor
- 1 Librarian
- 1 Music (Split with Smith)
- 1 PE (Split with Smith)
- 1 SLP (Split with Hawthorne & PAL)
- 1 Nurse (Split with 4G's)
- 1 Psych (Split with Central)
- 6 Paraeducators: 2 SPED, 1 PreK SPED, 3 Gen. Ed
- 1 Day and 1 Evening Custodian
- 1 Food Service Staff
- 3 SACC Employees
- 1 Administrator
- 1 Administrative Assistant

Next, Principal Burton reviewed the student statistics at Jefferson Elementary School:

- Enrollment 243
- K 39
- 1 − 37
- 2 39
- 3 39
- 4 − 46
- 5-42
- Attendance Percentage 94.12%
- Free and Reduced Percentage 22%
- McKinney Vento Percentage 2.5%
- 2023-2024 PTC Attendance 99%

Classrooms

- 11 General Education Classrooms
- 2 Kindergarten
- 2 First
- 2 Second
- 1 Third
- 1 Third/Fourth Combination
- 1 Fourth
- 1 Fourth/Fifth Combination
- 1 Fifth
- 1 Special Education PreK

Principal Burton reviewed the facilities at Jefferson Elementary School:

- Built in 1891 (1949)
- Roof 2020
- Heating & Cooling System 2020
- PreK Fenced area 2023
- Community Building Use
 - Girl/Boy Scouts
 - Helena Sport Clubs
 - YMCA Basketball

Next, Principal Burton reviewed the school data from the SBAC 2021-2022, SBAC 2022-2023, iReady (Reading) Spring, and iReady (Math) Spring. Principal Burton introduced Jill Putnam, educator at Jefferson Elementary, to the Board of Trustees. Ms. Putnam shared an example of her *Communication is Key* K-2 weekly newsletter with the trustees. Principal Burton concluded his presentation by discussing family nights, assemblies, and community

engagement at Jefferson Elementary. Principal Burton answered any questions the trustees had about his presentation.

The Board of Trustees moved on to review the Consent Action Items.

V. NEW BUSINESS

A. Consent Action Items

- 1. Personnel Actions
- 2. 11.28.23 Board Work Session Meeting Minutes

Siobhan Hathhorn, Board Chair, commented. "I would entertain a motion for the Consent Action Items as presented."

Motion: Trustee Janet Armstrong moved to approve the Consent Action Items as presented. Trustee Jennifer McKee seconded the motion.

Public Comment: None.

Vote: 8-0 motion carries unanimously.

The Board of Trustees moved on to review the Item for Action.

B. Item For Action

1. Approval of HPS-HEA Para Educator Collective Bargaining Agreement

Background:

Pursuant to MCA 39-31-306, an agreement reached by the public employer and the exclusive representative must be reduced to writing and must be executed by both parties. The Helena School District and the Helena Education Association (HEA) reached a tentative agreement on January 4, 2024. The Para Educators ratified the tentative agreement to the contract and notified us on January 18, 2024. The District negotiation team recommends ratification.

Considerations:

HPS and HEA have a collaborative relationship and productive negotiations history.

This one-year wage agreement supports the directive of the Board to support our staff members and address issues relative to the district budget.

Superintendent recommendation:

Approve and ratify the collective bargaining agreement as agreed upon between HPS and the Para Educators.

Siobhan Hathhorn, Board Chair, commented. "I would entertain a motion for the Approval of HPS-HEA Para Educator Collective Bargaining Agreement as presented."

Motion: Trustee Jennifer McKee moved to approve the HPS-HEA Para Educator Collective Bargaining Agreement as presented. Trustee Janet Armstrong seconded the motion.

Public Comment: None.

Vote: 8-0 motion carries unanimously.

The Board of Trustees moved on to review the Item for Information.

C. Item for Information

1. Levies Discussion

Superintendent Rex Weltz shared a presentation regarding the safety and security and technology levies. Superintendent Weltz said this presentation would give a better understanding of why the Helena Public Schools requires additional support for its safety and security and technology needs. Superintendent Weltz discussed that it is important to understand the difference between HSD funding sources such as the general fund, building reserve funds, and safety/security and technology funds. The general fund pays for things such as staff salaries and benefits, day-to-day operating expenses, curriculum, supplies (classroom, maintenance, custodial), utilities, insurance (property and liability and cyber security), technology, and safety and security. Without the safety/security and tech levy, the general fund is greatly impacted because every dollar spent on safety/security and technology from the general fund means less money for schools, students, and staff costs. The building reserve pays for things such as major and minor building projects, routine maintenance and repairs, and deferred maintenance (limited) and things such as reroofing, boiler replacements, flooring, sidewalks, HVAC, lighting, and window replacement. After paying for all these items there is not enough buildings reserve funds or monies from the general fund to allocate to the safety and security needs of our district, that is why the safety and security levy is so crucial because our purpose is to provide the safest atmosphere and environment for our students and staff working and learning. Safety and security are extremely important. Superintendent Weltz stated that the safety and security levy will pay for items such as environmental health, safety and compliance, SEC report recommendations, fire safety, playground safety(elementary), physical security, information technology (IT), staff safety responsibility, air conditioning and filtration, classroom window coverings and identification, updated detection,

alarms, and controls, equipment repair/replace and fall material, building/classroom door locks, access controls (key fobs, security recognitions), and teacher/secretary/custodial % salary. The percentage of staff salaries tied to safety and security levy include responsibilities such as:

Supervision:

Maintain constant supervision of students during class time, transitions, and other school activities.

Be aware of the whereabouts of all students under their care.

Emergency Procedures:

Familiarize themselves with the school's emergency procedures, including evacuation routes, lockdown procedures, and other crisis response plans. Conduct regular emergency drills to ensure students are familiar with evacuation and safety protocols.

Classroom Safety:

Maintain an organized and clutter-free classroom to minimize hazards. Ensure that classroom furniture and equipment are in good condition and pose no safety risks.

Keep emergency supplies, such as a first aid kit, easily accessible.

Communication:

Establish effective communication with students to create a trusting environment where they feel comfortable reporting safety concerns. Collaborate with colleagues, school administrators, and support staff to share safety-related information and coordinate efforts.

Visitor Management:

Be vigilant about monitoring and questioning unfamiliar individuals on school premises.

Follow school policies for visitor sign-ins and ensure that unauthorized persons are not allowed access to classrooms or other secure areas.

Health and Wellness:

Encourage and model healthy habits among students, such as proper hygiene and nutrition.

Be aware of students with specific health needs or allergies and take necessary precautions to ensure their well-being.

Conflict Resolution:

Address conflicts and behavioral issues promptly to prevent escalation. Implement effective classroom management strategies to create a positive and respectful learning environment.

Technology Safety:

Monitor and guide students in the responsible use of technology to prevent cyberbullying, inappropriate content, or any other online safety issues. Teach students about internet safety and the potential risks associated with online activities.

Professional Development:

Participate in safety and security training sessions provided by the school. Stay informed about new safety protocols, technologies, and best practices through ongoing professional development.

Crisis Intervention:

Be prepared to provide emotional support to students during and after crises, such as natural disasters, accidents, or other traumatic events.

Superintendent Weltz moved on to discuss the need for a technology levy and began by reviewing what technology in the district looked like back in 2005 compared to what technology in the district looks like now in 2023. In 2005 there was about one desktop computer per teacher, in an elementary school there was one cart of laptops or lab per elementary, two carts or labs per middle and high schools, a TV in each room, a few wireless access points in each building, the "slowest imaginable" network, and the first carts of Chromebooks were added in 2015. In 2023 there are over 1,000+ teacher devices, over 7,800 student devices, 4,000 average users at any time, 5Gb internet, 600 wireless access points, most of the curricular resources are online, projectors are in most learning spaces, there are powerful online tools, and millions of documents are created by students and teachers each year.

Superintendent Weltz stated that the technology needs in the district have expanded dramatically and a technology levy could pay for:

- 1. Device Replacement
 - Student devices-iPads and Chromebooks (5-7 year cycle)
 - Teacher/staff devices-laptops (5-7 year cycle)
 - Classroom devices-projectors, cameras, labs, phones (7-10 year cycle)
- 2. Network and Services
 - Internet connectivity
 - Software licensing
 - Curriculum resources
- 3. Support
 - Applications management
 - Network and administration

Superintendent Weltz reviewed what the annual tax impact on a \$100K home, \$300K home, and \$600K home would be for the proposed technology and safety and security levies combined for the elementary and high school.

Superintendent Weltz concluded his presentation by answering any questions the trustees had regarding his presentation.

The Board of Trustees moved on to hear any final board comments.

VI. BOARD COMMENTS

There were no further board comments.

Superintendent Weltz thanked his team at the district office for their work in solidifying the lease with St. Peter's Health which will bring in revenue to the district. Superintendent Weltz also thanked his team for their work in submitting three charter school applications, all of which were approved, and which will also bring additional revenue into the district. Superintendent Weltz said it is not only good for the budget, but also good for our students and families.

VII. ADJOURNMENT

Board Chair Siobhan Hathhorn adjourned the meeting at 1:25 p.m.

Candice Delvaux, Recording Secretary

HELENA SCHOOL DISTRICT Board of Trustees Meeting

Meeting Date: 03/19/2024	Item V.B.1.
General Public Comment	
Presentation	
Consent Action Items	
X Items For Action	
Item For Information	

Item Title: Item For Action

1. Approval of Meal Price Increases

Board Action	1st Motion	Second	Aye	Nay	Other	
Hathhorn						
McKee						
Beaver						
Satre						
Hindoien						
Cleatus						
Walsh		-				
Armstrong						

SCHOOL PROGRAMS MEAL, SNACK AND MILK PAYMENTS TO STATES AND SCHOOL FOOD AUTHORITIES Expressed in Dollars or Fractions Thereof Effective from: July 1, 2023 - June 30, 2024							
NATIONAL SCHOOL LUNCH LESS THAN 60% OR 60% OR MORE + MAXIMUM RATE RATE				MAXIMUM RATE + 8 cents ²			
	PAID	0.40	0.48	0.42	0.50	0.48	0.56
CONTIGUOUS STATES	REDUCED PRICE	3.85	3.93	3.87	3.95	4.02	4.10
	FREE	4.25	4.33	4.27	4.35	4.42	4.50

0.74

6.58

6.98

0.61

5.22

5.62

0.68

6.52

6.92

0.55

5.16

5.56

NON-S EVERE NEED

0.38

1.98

2.28

0.58

3.36

3.66 0.47

2.65

2.95

0.76

6.60

7.00

0.63

5.24

5.64

0.76

6.74

7.14

0.61

5.34

5.74

SEVERE NEED

0.38

2.43

2.73

0.58

4.09

4.39

0.47

3.23

3.53

0.84

6.82

7.22

0.69

5.42

5.82

0.66

6.50

6.90

0.53

5.14

5.54

REDUCED PRICE

REDUCED PRICE

REDUCED PRICE

PAID

FREE

PAID

FREE

FREE

ALASKA

GUAM.

HAWAII. PUERTO RICO

and VIRGIN

ISLANDS

PAID

FREE

PAID

FREE

CONTIGUOUS STATES

ALASKA

GUAM, HAWAII, PUERTO RICO

and VIRGIN ISLANDS

REDUCED PRICE

REDUCED PRICE

SCHOOL BREAKFAST PROGRAM

These are the prices that are currently being charged at other districts around Montana

They charge more than w	
They charge less than we	
We match	

Districts		Breakfast	Lunch
Helena	Elem	\$2.00	\$2.90
	MS	\$2.00	\$3.00
	HS	\$2.00	\$3.00

Districts		Breakfast	Lunch	
Montana City K-8		\$2.50	\$3.50	

Districts		Breakfast	Lunch
Missoula	Elem	FREE	\$3.00
	MS	FREE	\$3.25
	HS	\$2.25	3.25

Districts		Breakfast	Lunch
Billings	ings Elem		\$2.90
	MS	\$1.50	\$3.10
	HS	\$1.50	\$3.10

Districts		Breakfast	Lunch
Great Falls	Elem	\$1.85	\$2.90
	MS	\$1.85	\$3.00
	HS	\$1.85	\$3.00

Districts		Breakfast	Lunch
Kalispell	Elem	\$2.00	\$3.25
	MS	\$2.00	\$3.25
	HS	\$2.00	\$3.25

Districts		Breakfast	Lunch
Bozeman	Elem	\$2.25	\$3.25
	MS	\$2.50	\$3.50
	HS	\$3.00	\$3.75

Districts		Breakfast	Lunch
Butte	Elem	\$1.85	\$2.85
	MS	\$1.85	\$3.10
	HS	\$1.85	\$3.10

Districts		Breakfast	Lunch
East Helena	Elem	\$1.50	\$3.00
	MS	\$1.50	\$3.00
	HS	\$1.50	\$3.00

Districts		Breakfast	Lunch
Belgrade Elem		\$1.75	\$2.50
	MS	\$1.75	\$2.75
	HS	\$2.00	\$3.00

Here is what we charge now and what I recommend we increase to for next school year:

Breakfast at all levels \$2.00 - I recommend we leave it for another year Elementary Lunch \$2.90 - I recommend \$3.00 Secondary Lunch \$3.00 - I recommend - \$3.10

The **USDA** determines federal reimbursement rates, and with that they **recommend** that we try to match the free rate minus the paid reimbursement for both Breakfast and lunch for all levels. We are not required to meet this amount; it is only a <u>recommendation</u> by the USDA to give districts a target.

Breakfast would be \$2.73 - (\$.38 reimbursement) = \$2.35 - USDA Recommendation Lunch would be \$4.33 - (\$.48 reimbursement) = \$3.85 - USDA Recommendation

If we end the school year in a positive position, we do not need to change prices at all, but as food costs increase Sodexo must increase their fees each year to recoup cost. If we do a little every other year it will make it easier than larger jumps. As it is now there is no place anyone can in Helena go to get the kind of meals provided for these prices.

Board of Trustees Work Session

Approval of Ballot Language for Levy Propositions



V. NEW BUSINESS

- B. Items for Action
 - 2. Approval of Elementary Ballot Language for Levy Propositions
 - a. Helena Elementary Approval of Ballot Language-General Fund Operational Levy Election
 - b. Helena Elementary Approval of Ballot Language-Technology Levy Election
 - c. Helena Elementary Approval of Ballot Language-School and Student Safety and Security Building Reserve Levy Election
 - 3. Approval of High School Ballot Language for Levy Propositions
 - a. Helena High School Approval of Ballot Language-Technology Levy Election
 - b. Helena High School Approval of Ballot Language-School and Student Safety and Security Building Reserve Levy Election

Background:

Pursuant to 20-20-401, MCA, the election administrator prepares the final ballot form. The Lewis and Clark County Elections Office (election administrator) has requested the ballot language for the propositions to be voted on in the upcoming election be submitted to them by March 29, 2024. Trustees must pass a resolution stating the exact levy amount, the estimated number of mills, and the tax impact on a home with a market value of \$100,000, \$300,000, and \$600,000. The resolution must include the durational limit, if any, on the levy.

Considerations:

- The highest levy that can be requested for the elementary general fund is expected to be approximately two hundred forty-two thousand DOLLARS (\$242,000), which is approximately 1.54 mills. Passage of this proposal will increase the taxes on a home with a market value of \$100,000 by approximately \$2.08 annually, on a home with a market value of \$300,000 by approximately \$6.24 annually, and on a house with a market value of \$600,000 by approximately \$12.47 annually.
- In addition to the elementary general fund mill levy approval, the District will be requesting an increase in the technology mill levy for both the elementary and the high school districts the purposes of purchasing, renting, repairing and maintaining technological equipment, including computers and computer network access, cloud computing services for technology infrastructure, platforms, software, network, storage, security, data, database, test environment curriculum, or desktop virtualization purposes, including any subscription or any license-based or pay-per-use service that is accessed over the internet or other remote network to meet the district's information technology and other needs, and the associated technical training for school district personnel. The increase being requested for the elementary district is \$1,550,000 annually for a term of 10 years. The increase being requested in the high school district is \$800,000 annually for a term of 10 years. Passage of these proposals will increase the annual taxes on a home with an assessed value of \$100,000 by approximately \$13.32 annually in the elementary district and approximately \$6.29 annually in the high school district, on a home with an assessed value of \$300,000 by approximately \$39.97 annually in the elementary district and by approximately \$18.87 annually in the high school district, and on a home with a market value of \$600,000 by approximately \$79.95 annually in the elementary district and approximately \$37.75 annually in the high school district. This request is in addition to the five hundred twenty thousand five hundred DOLLARS (\$520,500) previously authorized as a perpetual levy in the elementary and the five hundred fifty-nine thousand five hundred DOLLARS (\$559,500) previously authorized as a perpetual levy in the high school. If approved, the increased levies will take effect July 1, 2024, and expire June 30, 2034.

- The District will also be requesting a school and student safety and security building reserve fund levy for both the elementary and high school for the purpose of planning for improvements to and maintenance of school and student safety; programs to support school and student safety and security; installing or updating security-related facility improvements; and installing or updating response systems using contemporary technologies. The levy being requested is \$7,200,000 in the elementary district and \$3,400,000 in the high school district. Passage of these proposals will increase the taxes on a home with a market value of \$100,000 by approximately \$61.90 annually in the elementary district and by approximately \$26.76 annually in the high school district, on a home with a market value of \$300,000 by approximately \$185.69 annually in the elementary district and by approximately \$80.27annually in the high school district, and on a home with a market value of \$600,000 by approximately \$371.39 annually in the elementary district and by approximately \$160.54 annually in the high school district. The durational limit of the levy is intended to be permanent.
- The District is unable to request a general fund operational levy in the high school, therefore the county election administrator will cancel that election initiative.

Other Election Information:

- Election Day is Tuesday, May 7, 2024, from 7:00 am to 8:00 pm.
- There are two open trustee positions in the elementary (K-12 positions) to serve a three-year term and one open trustee position also in the elementary (K-12) to serve a one-year term.
- The deadline to file a Declaration of Intent and Oath of Candidacy is 5:00 pm on March 28, 2024.
- The deadline for filing a declaration of intent to be a write-in candidate is 5:00 pm on April 4, 2024.

Superintendent recommendation:

Approve the attached ballot language for the levy propositions.

HELENA SCHOOL DISTRICT Board of Trustees Meeting

Meeting Date: 03/19/2024	Item V.B.2a
General Public Comment	
Presentation	
Consent Action Items	
X Items For Action	
Item For Information	

Item Title: Item For Action

- 2. Approval of Elementary Ballot Language for Levy Propositions
 - a. Helena Elementary Approval of Ballot Language-General Fund Operational Levy Election

Board Action	1st Motion	Second	Aye	Nay	Other	
Hathhorn						
McKee						
Beaver						
Satre						
Hindoien						
Cleatus						
Walsh	_					
Armstrong						

TRUSTEE RESOLUTION APPROVAL OF BALLOT LANGUAGE ELEMENTARY GENERAL FUND LEVY

BE IT RESOLVED, the Board of Trustees for School District No. 1, Lewis and Clark County, State of Montana, by a majority vote approves of the following ballot language for the ballot issue to be voted on at the Regular School Election to be held on May 7, 2024. The Board of Trustees of School District No. 1, further certifies that the ballot language contains all information required to be included pursuant to 15-10-425, MCA.

HELENA ELEMENTARY SCHOOL GENERAL FUND LEVY

Shall the board of trustees be authorized to impose an increase in local taxes to support the general fund in the amount of two hundred forty-two thousand DOLLARS (\$242,000) per year, which is approximately 1.54 mills, for the purpose of supporting the general operations of the district?

Passage of this proposal will increase the taxes on a home with a market value of \$100,000 by approximately \$2.08 annually, on a home with a market value of \$300,000 by approximately \$6.24 annually, and on a house with a market value of \$600,000 by approximately \$12.47 annually. The durational limit of the levy is permanent once approved by the voters, assuming the district levies that amount at least once in the next five years. An increase in property taxes may lead to an increase in rental costs.

☐ FOR the Ad	ditional Levy	
☐ AGAINST t	he Additional Levy	
Siobhan Hathho	orn	
Print Name of Board Chair		Signature of Board Chair
T. Janelle Micke	elson	
Print Name of Clerk		Signature of Clerk
DATED this	day of	, 20 .

Meeting Date: 03/19/2024	Item V.B.2b
General Public Comment	
Presentation	
Consent Action Items	
X Items For Action	
Item For Information	

Item Title: Item For Action

2. Approval of Elementary Ballot Language for Levy Propositionsb. Helena Elementary Approval of Ballot Language-Technology Levy Election

Board Action	1st Motion	Second	Aye	Nay	Other	
Hathhorn						
McKee						
Beaver						
Satre						
Hindoien						
Cleatus						
Walsh	_	-	-			
Armstrong						

TRUSTEE RESOLUTION APPROVAL OF BALLOT LANGUAGE ELEMENTARY TECHNOLOGY LEVY NEW AND TRANSITION OLD

BE IT RESOLVED, the Board of Trustees for School District No. 1, Lewis and Clark County, State of Montana, by a majority vote approves of the following ballot language for the ballot issue to be voted on at the Regular School Election to be held on May 7, 2024. The Board of Trustees of School District No. 1, further certifies that the ballot language contains all information required to be included pursuant to 15-10-425, MCA.

HELENA ELEMENTARY SCHOOL TECHNOLOGY FUND LEVY

Shall the Board of Trustees of Helena Elementary School District No. 1 be authorized to levy an additional one million five hundred fifty thousand DOLLARS (\$1,550,000) per year for ten (10) years and being approximately 9.87 mills for the purposes of purchasing, renting, repairing and maintaining technological equipment, including computers and computer network access, cloud computing services for technology infrastructure, platforms, software, network, storage, security, data, database, test environment curriculum, or desktop virtualization purposes, including any subscription or any license-based or pay-per-use service that is accessed over the internet or other remote network to meet the district's information technology and other needs, and the associated technical training for school district personnel?

Passage of this proposal will increase the taxes on a home with a market value of \$100,000 by approximately \$13.32 annually, on a home with a market value of \$300,000 by approximately \$39.97 annually, and on a home with a market value of \$600,000 by approximately \$79.95 annually. An increase in property taxes may lead to an increase in rental costs.

This request is in addition to the five hundred twenty thousand five hundred DOLLARS (\$520,500) previously authorized as a perpetual levy and, if this proposition is approved, will hereby be limited to ten (10) years.

FOR the Techr	nology Acquisition and Depre	ciation Levy
☐ AGAINST the T	Technology Acquisition and D	epreciation Levy
Siobhan Hathho	orn	
Print Na	me of Board Chair	Signature of Board Chair
T. Janelle Micke	elson	
Print	: Name of Clerk	Signature of Clerk
DATED this	day of	20

Meeting Date: 03/19/2024	Item V.B.2c
General Public Comment	
Presentation	
Consent Action Items	
X Items For Action	
Item For Information	

Item Title: Item For Action

- 2. Approval of Elementary Ballot Language for Levy Propositions
 - c. Helena Elementary Approval of Ballot Language-School and Student Safety and Security Building Reserve Levy Election

Board Action	1st Motion	Second	Aye	Nay	Other	
Hathhorn						
McKee						
Beaver						
Satre						
Hindoien						
Cleatus						
Walsh						
Armstrong						

TRUSTEE RESOLUTION APPROVAL OF BALLOT LANGUAGE ELEMENTARY SCHOOL AND STUDENT SAFETY AND SECURITY BUILDING RESERVE FUND LEVY

BE IT RESOLVED, the Board of Trustees for School District No. 1, Lewis and Clark County, State of Montana, by a majority vote approves of the following ballot language for the ballot issue to be voted on at the Regular School Election to be held on May 7, 2024. The Board of Trustees of School District No. 1, further certifies that the ballot language contains all information required to be included pursuant to 15-10-425, MCA.

HELENA ELEMENTARY SCHOOL AND STUDENT SAFETY AND SECURITY BUILDING RESERVE FUND LEVY

Shall the Board of Trustees of Helena Elementary School District No. 1 be authorized to impose an increase in local taxes to support funding for improvements to school and student safety and security that meet any of the criteria set forth in 20-9-236(1)(a) through (1)(e) including planning for improvements to and maintenance of school and student safety; programs to support school and student safety and security; installing or updating security-related facility improvements; and installing or updating response systems using contemporary technologies in the Building Reserve fund in the amount of seven million two hundred thousand DOLLARS (\$7,200,000) per year, which is approximately 45.85 mills?

Passage of this proposal will increase the taxes on a home with a market value of \$100,000 by approximately \$61.90 annually, on a home with a market value of \$300,000 by approximately \$185.69 annually, and on a home with a market value of \$600,000 by approximately \$371.39 annually. An increase in property taxes may lead to an increase in rental costs. The durational limit of the levy is intended to be permanent.

FOR the School	ol and Student Safety and Sec	urity Building Reserve Levy
☐ AGAINST the S	School and Student Safety and	d Security Building Reserve Levy
Siobhan Hathho	orn	
Print Na	ime of Board Chair	Signature of Board Chair
T. Janelle Micke	elson	
Print	: Name of Clerk	Signature of Clerk
DATED this	day of	. 20

Meeting Date: 03/19/2024	Item V.B.3a
General Public Comment	
Presentation	
Consent Action Items	
X Items For Action	
Item For Information	

Item Title: Item For Action

3. Approval of High School Ballot Language for Levy Propositions a. Helena High School Approval of Ballot Language-Technology Levy Election

Board Action	1st Motion	Second	Aye	Nay	Other	
Hathhorn						
McKee						
Beaver						
Satre						
Hindoien						
Cleatus						
Walsh						
Armstrong						

TRUSTEE RESOLUTION APPROVAL OF BALLOT LANGUAGE HIGH SCHOOL TECHNOLOGY LEVY NEW AND TRANSITION OLD

BE IT RESOLVED, the Board of Trustees for School District No. 1, Lewis and Clark County, State of Montana, by a majority vote approves of the following ballot language for the ballot issue to be voted on at the Regular School Election to be held on May 7, 2024. The Board of Trustees of School District No. 1, further certifies that the ballot language contains all information required to be included pursuant to 15-10-425, MCA.

HELENA HIGH SCHOOL TECHNOLOGY FUND LEVY

Shall the Board of Trustees of Helena High School District No. 1 be authorized to levy an additional eight hundred thousand DOLLARS (\$800,000) per year for ten (10) years and being approximately 4.66 mills for the purposes of purchasing, renting, repairing and maintaining technological equipment, including computers and computer network access, cloud computing services for technology infrastructure, platforms, software, network, storage, security, data, database, test environment curriculum, or desktop virtualization purposes, including any subscription or any license-based or pay-per-use service that is accessed over the internet or other remote network to meet the district's information technology and other needs, and the associated technical training for school district personnel?

Passage of this proposal will increase the taxes on a home with a market value of \$100,000 by approximately \$6.29 annually, on a home with a market value of \$300,000 by approximately \$18.87 annually, and on a home with a market value of \$600,000 by approximately \$37.75 annually. An increase in property taxes may lead to an increase in rental costs.

This request is in addition to the five hundred fifty-nine thousand five hundred DOLLARS (\$559,500) previously authorized as a perpetual levy and, if this proposition is approved, will hereby be limited to ten (10) years.

FOR the Techn	ology Acquisition and Depre	ciation Levy
☐ AGAINST the T	echnology Acquisition and D	epreciation Levy
Siobhan Hathho	orn	
Print Na	me of Board Chair	Signature of Board Chair
T. Janelle Micke	elson	
Print	Name of Clerk	Signature of Clerk
DATED this	day of	, 20

Meeting Date: 03/19/2024	Item V.B.3b
General Public Comment	
Presentation	
Consent Action Items	
X Items For Action	
Item For Information	

Item Title: Item For Action

3. Approval of High School Ballot Language for Levy Propositions

b. Helena High School Approval of Ballot Language-School and Student Safety and Security Building Reserve Levy Election

Board Action	1st Motion	Second	Aye	Nay	Other	
Hathhorn						
McKee						
Beaver						
Satre						
Hindoien						
Cleatus						
Walsh						
Armstrong						

TRUSTEE RESOLUTION APPROVAL OF BALLOT LANGUAGE HIGH SCHOOL AND STUDENT SAFETY AND SECURITY BUILDING RESERVE FUND LEVY

BE IT RESOLVED, the Board of Trustees for School District No. 1, Lewis and Clark County, State of Montana, by a majority vote approves of the following ballot language for the ballot issue to be voted on at the Regular School Election to be held on May 7, 2024. The Board of Trustees of School District No. 1, further certifies that the ballot language contains all information required to be included pursuant to 15-10-425, MCA.

HELENA HIGH SCHOOL AND STUDENT SAFETY AND SECURITY BUILDING RESERVE FUND LEVY

Shall the Board of Trustees of Helena High School District No. 1 be authorized to impose an increase in local taxes to support funding for improvements to school and student safety and security that meet any of the criteria set forth in 20-9-236(1)(a) through (1)(e) including planning for improvements to and maintenance of school and student safety; programs to support school and student safety and security; installing or updating security-related facility improvements; and installing or updating response systems using contemporary technologies in the Building Reserve fund in the amount of three million four hundred thousand DOLLARS (\$3,400,000) per year, which is approximately 19.82 mills?

Passage of this proposal will increase the taxes on a home with a market value of \$100,000 by approximately \$26.76 annually, on a home with a market value of \$300,000 by approximately \$80.27 annually, and on a home with a market value of \$600,000 by approximately \$160.54 annually. An increase in property taxes may lead to an increase in rental costs. The durational limit of the levy is intended to be permanent.

DATED this	day of	, 20			
Print	Name of Clerk	Signature of Clerk			
T. Janelle Micke	lson				
Print Nar	me of Board Chair	Signature of Board Chair			
Siobhan Hathho	rn				
☐ AGAINST the H	igh School and Student Safet	y and Security Building Reserve Levy			
LI FOR the school	i and Student Salety and Sect	unity building Reserve Levy			
FOR the School and Student Safety and Security Building Reserve Levy					

Meeting Date: 03/19/2024	Item V.B.4.
General Public Comment	
Presentation	
Consent Action Items	
X Items For Action	
Item For Information	

Item Title: Item For Action

4. Approval of SACC Rate Increases

Board Action	1st Motion	Second	Aye	Nay	Other	
Hathhorn						
McKee						
Beaver						
Satre						
Hindoien						
Cleatus						
Walsh						
Armstrong						

Helena Public Schools
Proposed SACC Increases for 2024-2025
Helena Public Schools

Heiena Public Schools		Monthly Rates	
		Proposed for 2024-	
	Monthly Rates for 2023-24	25	
3 day am	\$81	\$96	
5 day am	\$87/\$79	\$104/\$94	
3 day pm	\$122	\$146	
5 day pm	\$180/\$162	\$216/\$195	
3 day am/pm	\$152	\$182	
5 day am/pm	\$222/\$203	\$266/\$240	
full day	\$40	\$48	
All Summer			
Week by week	\$200	\$240	
2 day am		\$58	
2 day pm		\$115	
Best Beginnings reimbursm	ent		
Half day	\$25.00		
Full day	\$50		
YMCA Helena			
	\$300/month member and		
	\$330/month non-member with a		
no transport	\$50 registration fee		
	\$340/month member and		
	\$370/month non-member with a		
with transport	\$50 registration fee		
Helena Athletic Club			
3 days pm/week	\$170/month		
5 days pm/week	\$230 month		
HANDS Program Great Falls	;		
\$4.60/hour	charged after attendance		
Missoula YMCA			
2 days pm	\$197/month	4 days pm	\$297/month
3 days pm	\$247/month	5 days pm	\$346/month
Discovery KidZone	\$340 / month		

Meeting Dat	e: 03/19/2024	Item V.C.1.
	General Public Comment	
	Presentation	
	Consent Action Items	
	Items For Action	
X	Item For Information	
Item Title:	Item For Information	

1. SACC and the Child and Adult Care Food Program (CACFP)

SACC 2023-24 School Year Child and Adult Care Food Program (CACFP)

Out of School Time (OST) Snack/Meals Sites- Four Georgians, Hawthorne, Jefferson, Jim Darcy, Kessler, Rossiter, Smith, Warren

At-Risk Snack/Meal Sites- Broadwater, Bryant, Central

September 2023- 307 enrolled students:

400 at-risk meals

2,115 at-risk snacks

1,807 Out of School (OST) snacks during Full Days

October 2023- 317 students

1.071 at-risk meals

1,318 OST meals

2,120 OST snacks

69 breakfasts during October Full Days

November 2023-325 students

1,036 at-risk meals

63 at-risk snacks

799 OST meals

2,338 OST snacks

December 2023-325 children

736 at-risk meals

109 at-risk snacks

41 OST meals

2,536 OST snacks

129 breaksfasts during Winter Break Full Days

January 2024-334 students

1,013 at-risk meals

214 at-rish snacks

71 OST meals

2,907 OST snacks

February 2024- 325 students

1,148 at-rsik meals

February reimbursement \$6,234

77 at-risk snacks

February food costs (no supplies or staffing) \$5,963

291 OST meals

2,620 OST snacks

2023-24 School year total =24,588 breakfast, snacks, and meals

2023-24 School year total reimbursement= \$29,441



MEAL PATTERNS

BREAKFAST

Serve Milk, Vegetable or Fruit, Grain*

COMPONENT	AGES 1-2	AGES 3-5	AGES 6-18	ADULTS
Milk	1/2 cup	3/4 cup	1 cup	1 cup
Vegetable, Fruit or Both	1/4 cup	1/2 cup	1/2 cup	1/2 cup
Grain*	1/2 oz eq	1/2 oz eq	1 oz eq	2 oz eq

^{*} Meat and meat alternates may be served in place of the entire grains component at breakfast a maximum of three times per week. oz eg = ounce eguivalents

LUNCH / SUPPER

Serve All Five Components

COMPONENT	AGES 1-2	AGES 3-5	AGES 6-18	ADULTS
Milk	1/2 cup	3/4 cup	1 cup	1 cup*
Vegetable	1/8 cup	1/4 cup	1/2 cup	1/2 cup
Fruit	1/8 cup	1/4 cup	1/4 сир	1/2 cup
Meat/Meat Alternate	1 oz	1 1/2 oz	2 oz	2 oz
Grain	1/2 oz eq	1/2 oz eq	1 oz eq	2 oz eq

^{*} A serving of milk is not required at supper meals for adults. oz eq = ounce equivalents

SNACK

Select Two of the Five Components

COMPONENT	AGES 1-2	AGES 3-5	AGES 6-18	ADULTS
Milk	1/2 cup	1/2 cup	1 cup	1 cup
Vegetable	1/2 cup	1/2 cup	3/4 cup	1/2 cup
Fruit	1/2 cup	1/2 cup	3/4 cup	1/2 cup
Meat/Meat Alternate	1/2 oz	1/2 oz	1 oz	1 oz
Grain	1/2 oz eg	1/2 oz eg	1 oz eg	1 oz eg

oz eq = ounce equivalents

Refer to USDA FNS Exhibit A for further guidance on grain serving sizes.









Fruit







Meat/Meat Alternate

Grain





2024 REIMBURSEMENT RATE SCHEDULE

Effective: July 1, 2023 through June 30, 2024

CENTERS		<u> </u>	HOMES	
<u>Breakfast</u>			Tier I	Tier II
Free Reduced Price	2.28 1.98	Breakfast	1.65	.59
Paid	.38	Lunch/Supper	3.12	1.88
		Supplement	.93	.25
Lunch/Supper Free Reduced Price Paid	4.25 3.85 .40	HOME ADMINIST	RATIVE P	AYMENT
Supplement Free Reduced Price Paid	1.17 .58 .10	Initial 1-50 homes Next 51-200 home Next 201-1000 ho Each additional ho	es - mes-	142.00 108.00 85.00 75.00

Cash-in-lieu of commodities for each lunch and supper served = .295

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