



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

Board of Trustees Policy Committee Meeting

Tuesday, May 7th, 2024

12:00 p.m.

Lincoln Center

1325 Poplar St., Helena, MT 59601

And via

TEAMS

MINUTES

Attendees

Committee:

Jeff Hindoién, Trustee
Linda Cleatus, Trustee
Janet Armstrong, Trustee
Jennifer Walsh, Trustee

Others:

Rex Weltz, Superintendent
Barb Ridgway, Chief of Staff
Elizabeth Kaleva, District Legal Counsel
Jane Shawn, HEA President
Keri Mizell, Human Resources Director
Josh McKay, Assistant Superintendent
Candice Delvaux, Executive Assistant
Todd Verrill, Facilities Director
Karen Ogden, Communications Officer
Joslyn Davison, Curriculum Director
Lona Carter, Student Health
Kaitlyn Hess, Assessment and Federal Programs
Tim McMahon, Activities Director
Melissa Romano-Lehman, Instructional Coach
Gary Myers, Director of Educational Technology

I. CALL TO ORDER

The meeting was called to order at 12:06 p.m. by Trustee Janet Armstrong.

II. REVIEW OF AGENDA

No changes were requested to the agenda.

III. GENERAL PUBLIC COMMENT

There was no general public comment.

IV. REVIEW OF THE 03.05.2024 & 4.02.2024 POLICY COMMITTEE MINUTES

The Policy Committee reviewed and accepted the minutes from the March and April Policy Committee meetings.

V. PRESENTATION OF POLICIES FIRST READING

A. Policy 3410: Student Health/Physical Screenings/Examinations

The Policy Committee reviewed and discussed Policy 3410: Student Health/Physical Screenings/Examinations. The policy references MCA § 40-6-701, which requires parental consent for *“all physical and mental health care decisions for the child”* and a parental opt-out for *“any personal analysis, evaluation, survey, or data collection by a school district that would capture data for inclusion in the statewide data system except data that is necessary and essential for establishing a student's education record.”* Ms. Barb Ridgway, Chief of Staff, and Ms. Elizabeth Kaleva, District Legal Counsel, answered any questions the Policy Committee had regarding the policy. The Policy Committee determined that Policy 3410: Student Health/Physical Screenings/Examinations would go before the full Board of Trustees for information.

VI. PRESENTATION OF POLICIES FOR SECOND READING

A. Policy 1070 (1420): School Board Meeting Procedures

The Policy Committee reviewed and discussed Policy 1070 (1420) School Board Meeting Procedures. Ms. Ridgway and Ms. Kaleva answered any questions the Policy Committee had regarding the policy and there were no recommended changes. The Policy Committee determined that Policy 1070 (1420) School Board Meeting Procedures would go before the full Board of Trustees for action.

B. Policy 1240: Duties of Individual Trustees

The Policy Committee reviewed and discussed Policy 1240: Duties of Individual Trustees. Ms. Ridgway and Ms. Kaleva answered any questions the Policy Committee had regarding the policy. The committee determined that the language on lines 18 and 19 would be removed because it is not legally required and not necessary to be stated in the policy. The Policy Committee determined that Policy 1240: Duties of Individual Trustees would go before the full Board of Trustees for action.

C. Policy 2165: Early Literacy Targeted Intervention

The Policy Committee reviewed and discussed Policy 2165: Early Literacy Targeted Intervention. Ms. Ridgway and Ms. Kaleva answered any questions the Policy Committee had regarding the policy and there were no recommended changes. The Policy Committee determined that Policy 2165: Early Literacy Targeted Intervention would go before the full Board of Trustees for action.

D. Policy 8110: Bus Routes and Schedules

The Policy Committee reviewed and discussed Policy 8110: Bus Routes and Schedules. Ms. Ridgway and Ms. Kaleva answered any questions the Policy Committee had regarding this policy. The Policy Committee suggested that the word *caution* on line 83 be replaced with the word *educate*. There were no other recommended changes. The Policy Committee determined that Policy 8110: Bus Routes and Schedules would go before the full Board of Trustees for action.

VII. PRESENTATION OF POLICIES FOR PERIODIC REVIEW

A. Policy 2070: Network Information and Communication System Policy

The Policy Committee reviewed and discussed Policy 2070: Network Information and Communication System Policy. This policy was adopted on 10.14.1997 and last revised on 9.10.2002. The Policy Committee discussed that technology has greatly changed since 2002 and it would be beneficial to update the policy. The Policy Committee determined that the policy would be updated and brought back to the Policy Committee for review.

B. Policy 3020: Education of Homeless Youth

The Policy Committee reviewed and discussed Policy 3020: Education of Homeless Youth. This policy was adopted on 7.10.2007. The Policy Committee determined that this policy should be updated since the model policy has been updated, and the word *welfare* on line 14 and the words *mentally ill* on line 15 would be replaced with different language when the policy is updated. This policy will come back to the Policy Committee for review once it is updated.

C. Policy 3035: Student Appearance

The Policy Committee reviewed and discussed Policy 3035: Student Appearance. This policy was adopted on 3.20.2012. The Policy Committee discussed that we have this information in our handbooks, therefore it does not need to be in a policy, since it is a building level issue. The Policy Committee determined that Policy 3035: Student Appearance would go before the full board of trustees with the recommendation to repeal the policy.

D. Policy 3045: Access to and Release of a Student During School Hours

The Policy Committee reviewed and discussed Policy 3045: Access to and Release of a Student During School Hours. This policy was adopted on 5.8.12 and after a robust conversation about the policy, there were no recommended changes to the policy.

E. Policy 3065: Participation in Inter-Scholastic Athletics

The Policy Committee reviewed and discussed Policy 3065: Participation in Inter-Scholastic Athletics. This policy was revised on 9.10.2002. The Policy Committee had a robust conversation about the policy and about insurance and determined that we do not need this policy because we have athletic handbooks that cover this information. The Policy Committee determined that Policy 3065: Participation in Inter-Scholastic Athletics would go before the full board of trustees with the recommendation to repeal the policy.

F. Policy 3066: Obligation of Students Participating in School Sponsored Activities

The Policy Committee reviewed and discussed Policy 3066: Obligation of Students Participating in School Sponsored Activities. This policy was adopted on 2.12.1995 and revised on 9.10.2002 and again on 1.9.2007. The Policy Committee determined that we do not need this policy because we have athletic handbooks that cover this information. The Policy Committee determined that Policy 3066: Obligation of Students Participating in School Sponsored Activities would go before the full board of trustees with the recommendation to repeal the policy.

G. Policy 3075: Student Charges, Fines and Fees

The Policy Committee reviewed and discussed Policy 3075: Student Charges, Fines and Fees. This policy was adopted on 12.09.2003 and after reviewing and discussing the policy, there were no recommended changes.

H. Policy 3085: Transfer of Student Records

The Policy Committee reviewed and discussed Policy 3085: Transfer of Student Records. This policy was adopted on 3.20.2012 and after reviewing and discussing the policy, there were no recommended changes.

I. Policy 3090: Receipt of Confidential Records

The Policy Committee reviewed and discussed Policy 3090: Receipt of Confidential Records. This policy was adopted on 3.20.2012. The Policy Committee determined that a clerical change needed to be made on line 8 and the word *welfare* would be changed to *Office of Public Assistance*. There were no other recommended changes.

J. Policy 3100: Publication and Distribution or Posting of Materials

The Policy Committee reviewed and discussed Policy 3100: Publication and Distribution or Posting of Materials. This policy was adopted on 6.14.2015 and after reviewing and discussing the policy, there were no recommended changes.

VIII. SUPERINTENDENT OR BOARD COMMENTS

There were no further comments.

IX. ADJOURNMENT

Trustee Janet Armstrong adjourned the meeting at 12:56 p.m.