

DRIVER'S EDUCATION

Winter-Spring 2025

~Program Information~

<https://helenaschools.org/departments/drivers-education-program/>

trafficeducation@helenaschools.org

406-324-2107

Winter-Spring Registration Open: January 6th – January 15th, 2025

*****MUST BE IN PDF FORMAT – NO SCREEN SHOTS OF APPLICATIONS PLEASE*****

Registration DEADLINE: Wednesday, January 15th @ 12:00 pm. Email completed registration form to: trafficeducation@helenaschools.org or hand-deliver to 815 Front St. (PAL – front foyer box)

****Email confirmations of class placement or non-placement will be sent January 27th. *Monitor your spam and junk mail so you don't miss the emails* Please call 406-324-2107 if you DO NOT receive an email by that date.**

Payment: DO NOT PAY until you are offered a seat in class. You will receive payment information by email. The cost is \$335 for ALL students.

Students must turn 14.5 years old by: April 18, 2025. (Date of birth no later than 10/18/2010)

Classes are filled in date-of-birth order with older students having class preference (specific details on our website at <https://helenaschools.org/departments/drivers-education-program>). We may have a limited number of spots available. We do our best to fill classes the fairest way possible and may have to consolidate classes based on the HSD best practices related to instructors and vehicles.

All classes consist of 42 hours of classroom instruction, 12 hours of driving observation, and 6 hours of road instruction while at the wheel of a Driver's Education vehicle. **DRIVES:** Students will drive 6 times either after school, on days they do not have class, or on weekends. Driving time is scheduled by the instructor.

Drives, classes, and student testing will follow appropriate health and safety protocol.

Students are allowed **2 absences** (make-up work assigned). Since class attendance is mandatory, consider family/student schedules: sports, vacations, jobs, etc. Third absence is an automatic "unsuccessful."

Bring with you to Mandatory Meeting:

- A. Parent/Legal Guardians Driver's License & a black ink pen
- B. **Two forms of Student ID:** (Must be Originals or Certified Copies of documents)
 1. Student's Birth Certificate or Passport; and
 2. Student's Social Security Card or MT ID

**If you do not have these forms of Student ID start the process of getting them. They are required to take the course.*
- C. Student glasses or contacts (if parent meeting will include vision test).
- D. ***No refunds** given after a class begins.

WINTER-SPRING 2025 ~ CLASS SCHEDULES

CAPITAL HIGH SCHOOL (CHS) / HELENA HIGH SCHOOL (HHS)

Lee Carter, Instructor

Mandatory Parent & Student Meeting: Monday, February 3rd from 4:00 pm–6:00 pm @ CHS Tech 1 (across from auditorium). Vision test will be given at this meeting – students should bring glasses/contacts if they wear them.

Class Location: In-Person @ CHS Room G-1

Class Time: 4:00 pm – 6:00 pm

Class Dates: (Mostly Mondays/Tuesdays/Wednesdays) - February 3, 4, 5, 10, 11, 12 (TELL Exam), 18, 19, 24, 25, 26, March 3, 4, 5, 10, 11, 12, 17, 18, 19, 24, 25, 26 (+drives thru 04/18/2025)

Martin Scanlon, Instructor

Mandatory Parent Meeting: (ONE parent only - no students) – Monday, February 3rd from 6:00 pm–7:15 pm @ HHS, Room 51 (Art Wing)

****Students meet Monday, Feb. 3rd at 3:45 pm - 5:45 pm @ HHS Room 51 (Art Wing)**

Class Location: In-Person @ HHS Room 51 (Art Wing)

Class Time: 3:45 pm – 5:45 pm

Class Dates: (Mostly Mondays/Tuesdays/Wednesdays) - February 3, 5, 10, 11, 12, 18, 19, 24, 25, 26, March 3, 4, 5, 10, 11, 17, 18, 24, 25, April 7, 8, 14, 15 (+drives thru 04/18/2025)

Reid Christensen & Jeff Mahana, Instructors

Mandatory Parent & Student Meeting: Monday, February 3rd from 5:30 pm-7:30 pm @ CHS Auditorium

Class Location: In-Person @ CHS Room 22

Class Time: 5:30 pm – 7:30 pm

Class Dates: (Mostly Mondays/Tuesdays/Wednesdays) Feb. 3, 4, 5, 10, 11, 12, 18, 19, 24, 25, 26, March 3, 4, 5, 10, 11, 12, 17, 18, 19, 24, 25, 26 (+drives thru 04/4/2025)

Dick McMahon & Nancy Peterson, Instructors

Mandatory Parent & Student Meeting: Monday, February 3rd from 6:00 pm-8:00 pm @ CR Anderson Library (Vision test will be given at this meeting – students should bring glasses/contacts if they wear them)

Class Location: In-Person @ CHS Room 206

Class Time: 6:00 pm – 8:00 pm

Class Dates: (Mostly Tuesday/Wednesdays/Thursdays) Feb. 3, 4, 5, 6, 11, 12, 13 (TELL Exam), 18, 19, 20, 25, 26, 27, March 4, 5, 6, 11, 12, 13, 18, 19, 20, 25, (Make up day if needed March 26) (+drives thru 04/18/2025)

Pat Larson, Instructor

Mandatory Parent & Student Meeting: Tuesday, February 4th from 5:30 pm-7:30 pm @ CHS Cafeteria

Class Location: In-Person @ CHS Room 25

Class Time: 5:45 pm – 7:45 pm

Class Dates: (Mostly Tuesdays/Wednesdays/Thursdays) February 4, 5, 6, 11, 12, 13, 18, 19, 20, 25, 26, 27, March 4, 6, 11, 13, 18, 20, 25, 26, 27, (Make up day if needed April 8 and/or /April 9) (+drives thru 05/4/2025)

*****Please make sure class times and dates work for your student. Once placed into a class there is not an option to move into a different class.**

***SEE ATTACHED REGISTRATION FORM**

DRIVER'S EDUCATION ~ Winter-Spring 2025

~REGISTRATION FORM~

Registration DEADLINE: Wednesday, January 15th @ 12:00pm

Email completed registration form to:

trafficeducation@helenaschools.org or hand-deliver to PAL 815 Front St. (front foyer box)

TO BE FILLED OUT BY A PARENT/LEGAL GUARDIAN. PLEASE PRINT CLEARLY IN INK.

Student's Full Legal Name: _____

Date of Birth: _____ (Must turn 14.5 years old by April 18, 2025 to qualify)

School where student is **currently (today)** enrolled: CHS__ HHS__ PAL__ Other _____

ALL COMMUNICATION IS DONE VIA EMAIL

***Best Contact Email Address(s) (REQUIRED):** _____

Parent/Legal Guardian's Name: _____

Parent/Legal Guardian's Mailing Address: _____

Parent/Legal Guardian's Phone #: _____

Make sure the classes you choose fit into your family/student schedules, as attendance is mandatory (max of 2 absences). If none of these classes work, do **not** fill out this form, wait & register for the next session.

***Class Preference 1st, 2nd, 3rd, etc. The more class options you select, the better chance to be placed. *Place an "X" if that class does NOT work.**

- _____ Carter (CHS)
- _____ Scanlon (HHS)
- _____ Christensen/Mahana (CHS)
- _____ McMahon/Peterson (CHS)
- _____ Larson (CHS)

****Example**:**

- 4 Carter
- 2 Scanlon
- X Christensen/Mahana
- 1 McMahon/Peterson
- 3 Larson

*Classes are offered by Helena High School (HHS) & Capital High School (CHS). Students can register for either location, but parents do need to provide transportation to classes and drives.

SEE NEXT PAGE FOR PARENT/GUARDIAN Q&A AND SIGNATURE

1. Does this student suffer from any chronic or potentially chronic condition that may cause a loss of consciousness or control? YES__ or NO__
2. Does this student have any physical or mental condition that impairs or may impair the ability to exercise ordinary and reasonable control in the safe operation of a motor vehicle? YES__ or NO__
3. Does this student rely on any adaptive equipment or operational restrictions to attain the ability to exercise ordinary and reasonable control in the safe operation of a motor vehicle? YES__ or NO__
4. Other accommodations student may need in class or while driving please explain:

I Parent/Legal Guardian have filled this registration form out to the best of my knowledge. I have read and understand the attached Traffic Education Program Information Sheet and Class Schedules. I understand payment will be made and processed only after my student is offered a class seat.

Signature of Parent/Legal Guardian (may be typed)

Date

Registration DEADLINE (must be received by):

Wednesday, January 15th @ 12:00 pm

Email completed registration form to trafficeducation@helenaschools.org or hand-deliver form to 815 Front St. (front foyer box). Entrance beyond PAL foyer will not be allowed.

Payment is due once the student has been offered a seat in a class. \$335 for ALL students. Instructions for payment will be emailed to you. No refunds will be given after a class begins.