

SCHOOL DISTRICT ORGANIZATION

Committees*Board Member Committees*

The Board may create Board member committees as deemed necessary. The Board Chair will make all appointments to board member committees. Notice of board member committee meetings shall be given in the same manner as notice for special meetings, and board member committee meetings shall be open to the public.

A trustee who is a member of a committee and is participating remotely in a committee meeting has the same privileges, rights, and responsibilities as if the trustee were physically present.

Citizen Committees

The Board or the Superintendent may create committees that involve community members as deemed necessary, either on an ad hoc or regular basis. The board chair or the Superintendent will make all appointments to citizen committees and will establish the parameters and duties for the citizen committees. Notice of citizen committee meetings shall be given in the same manner as notice for special meetings, and citizen committee meetings shall be open to the public.

Administrative Committees

The Superintendent may create administrative committees as deemed necessary. The Superintendent will make all appointments to the administrative committees. In determining whether an administrative committee meeting shall be open to the public, the following factors, although not exhaustive in nature, should be considered:

- (1) the frequency of the meeting held;
- (2) whether the committee is deliberating or just gathering facts;
- (3) whether the deliberations concern a matter of policy rather than ministerial or administrative functions;
- (4) whether the committee members have executive authority and experience; and
- (5) the results of the meeting.

If the presiding officer determines that the administrative committee should be held in compliance with the Open Meeting Act, they shall provide notice of the meeting in the same manner as notice for a special meeting, and the administrative meeting shall be open to the public.

Legal Reference: § 2-3-203, MCA Meetings of public agencies open to the public

Cross Reference:

Policy History:

Adopted on: 2.8 2011
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