

## OPERATIONAL SERVICES

Indoor Air Quality

The District will ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible. District ventilation systems will undergo annual checks by the District facility manager or other staff approved by the Superintendent to ensure ventilation systems are operating within manufacturer parameters.

Air filters in the District will have a minimum efficiency reporting value (MERV) of between 8 and 13 as recommended by the National Air Filtration Association and the EPA unless other types of non-MERV rated filters are used.

To the greatest extent possible during times of poor outdoor air quality, the District will change filters to MERV 13 or greater in ventilation systems using MERV (Minimum Efficiency Reporting Value) rated air filters. The District also will clean any electrostatic air filters according to manufacturer specifications.

The District facility manager or other staff approved by the Superintendent will complete annual indoor air quality inspections using the Walk-Through Inspection Checklist from EPA's Indoor Air Quality Tools for Schools or other DPHHS-approved inspection form.

The District will maintain records of indoor air quality inspection on site for no less than three years and the records shall be made available to the local health authority and DPHHS upon request.

Legal References:     37.111.826, ARM     Indoor Air Quality  
                             10.55.701(q), ARM     Board of Trustees

Cross References:

Policy History:

Adopted on:             2.8.2022

Revised on:

Reviewed on: