



**Board of Trustees
Facilities & Technology Committee Meeting**

Monday, September 8th, 2025– 12:00 p.m.

Lincoln Conference Room and Microsoft Teams

Members of the public are able to attend remotely by clicking here:

[Join the meeting now](#)

AGENDA

I. CALL TO ORDER/INTRODUCTIONS

II. REVIEW OF AGENDA

III. GENERAL PUBLIC COMMENT: *This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*

IV. REVIEW OF 5.12.25 FACILITIES & TECHNOLOGY COMMITTEE MEETING MINUTES

V. NEW BUSINESS

- A. Overview of Summer 2025 Technology Projects
- B. Overview of Summer 2025 Facilities Projects

VI. BOARD & SUPERINTENDENT COMMENTS

VII. ADJOURNMENT



**Board of Trustees
Facilities & Technology Committee**

Monday, May 12th, 2025

12:00 p.m.

Lincoln Campus & TEAMS

MINUTES

ATTENDEES

Trustees: Others:

Kay Satre, Trustee	Todd Verrill, Facilities Director
Rachel Robison, Trustee	Barb Ridgway, Chief of Staff
Jeff Hindoien, Trustee	Lona Carter, Student Health Services & Special Education Director
	Kaitlyn Hess, Data & Federal Programs Director
	Justine Alberts, Curriculum Director
	Jane Shawn, HEA President
	Gary Myers, Educational Technology Director
	Josh McKay, Assistant Superintendent
	Janelle Mickelson, Business Director
	Keri Mizell, Human Resources Director
	Hanna Warhank, Guest of the Public
	Robert Brewer, Facilities Manager

I. CALL TO ORDER & INTRODUCTIONS

Trustee Jeff Hindoien called the meeting to order at 12:02 p.m. Following the call to order, members of the Facilities & Technology Committee and other attendees introduced themselves.

II. REVIEW OF AGENDA

The committee reviewed the agenda, and no changes were requested.

III. GENERAL PUBLIC COMMENT

There was no general public comment.

IV. REVIEW OF MINUTES

The Facilities and Technology Committee reviewed and accepted the 4.14.25 Facilities and Technology Committee Meeting minutes.

V. NEW BUSINESS

A. Technology Monthly Update

Mr. Gary Myers, Educational Technology Director, gave a monthly technology update to the Facilities and Technology Committee.

Technology Update May 2025

Network and Systems:

- New network engineer starting June 2
- Need for new Video Storage (NVR)

Summer Chromebook Work:

- Chromebook PowerWashing
- Cart Maintenance

Upcoming Proposals:

- Copier proposal at the May 22 Board Meeting
- Surplus Technology—June

Applications:

- Windows 11 Update Progress
- Ending Support for Google Chrome Browser
- Interviews for open Helpdesk position
- Ticket statistics for April:
 - Tickets Created: 382
 - Tickets Solved: 456

- 60.7% one touch
- 98.3% satisfaction

State Reporting:

- Additional Charter School Work

Tech Levy Post Election Impact:

- General feedback and thoughts

Mr. Myers addressed all questions proposed by the Facilities and Technology Committee regarding the information he presented.

B. Facilities Monthly Update

Mr. Todd Verrill, Facilities Director, gave a monthly facilities update to the Facilities and Technology Committee.

Facilities and Maintenance Update May 2025

Current Projects

- HMS exterior painting bid results
- Performance contracting, energy audit:
 - Board resolution
 - Request for Proposals

Projects Last 30 Days:

- Vigilante Parade support
- Spring Grounds:
 - Irrigation start-up
 - Clean-up (mowing, leaves, garbage, etc.)
- Routine work orders

Staff:

- Advertising to hire summer temporary grounds crew
- One vacancy in full-time grounds position

APR Work Orders

Completed: 397

Custodial Update

Custodial Projects:

- Prep for summer flooring projects
- District retirement ceremony prep
- Summer custodial training day (Jefferson Elementary School)

Staff:

- Current # vacancies: 5 (4Gs, HMS, high school float, Smith, CHS)
- Future# vacancies: 5 (Central, Jim Darcy, Kessler, CRA, CHS)

Safety and Security Update

- Inspections:
 - Dept of Labor
 - State Fire Marshal (valley schools only)
- Training Prep:
 - Boiler operator refresher courses
 - CPR classes
- Montana Geo-Hazards workshop

Mr. Verrill addressed all questions proposed by the Facilities and Technology Committee regarding the information he presented.

VI. BOARD COMMENTS

There were no further board comments.

VII. ADJOURNMENT

Trustee Jeff Hindoién adjourned the meeting at 12:31 p.m.

Technology Update

Summer 2025

State Reporting:

- Additional Charter School Work
- Early Literacy Reporting

Summer Work/Applications:

- Windows 11 Update Progress
- Move Co-Managed devices to Intune
- Implement Microsoft Authentication on Chromebooks
- Copier Installations
- Ending Support for Google Chrome Browser
- Ticket statistics for August (School Startup):
 - Tickets Created: 984
 - Tickets Solved: 841
- New Help Desk Technician, Emmett Pierson

Summer Chromebook Work:

- Chromebook PowerWashing
- Cart Maintenance

Network and Systems:

- Interactive Panels in every classroom at Broadwater
- New network engineer starting September 17
- Need for new Video Storage (NVR)
- Updates to MS-ISAC (Multi-State Information Sharing and Analysis Center) funding
- Still receiving CISA updates

Tech Levy Budget Impact:

- \$1.1 Million from 2004 Tech Levy
- \$2 Million from General Fund/Interlocal

TECHNOLOGY STARTUP

SEPTEMBER 2025



STATE REPORTING

"I don't tell jokes, I just
look at government
and report the facts"

-Will Rogers



SUMMER PROJECTS

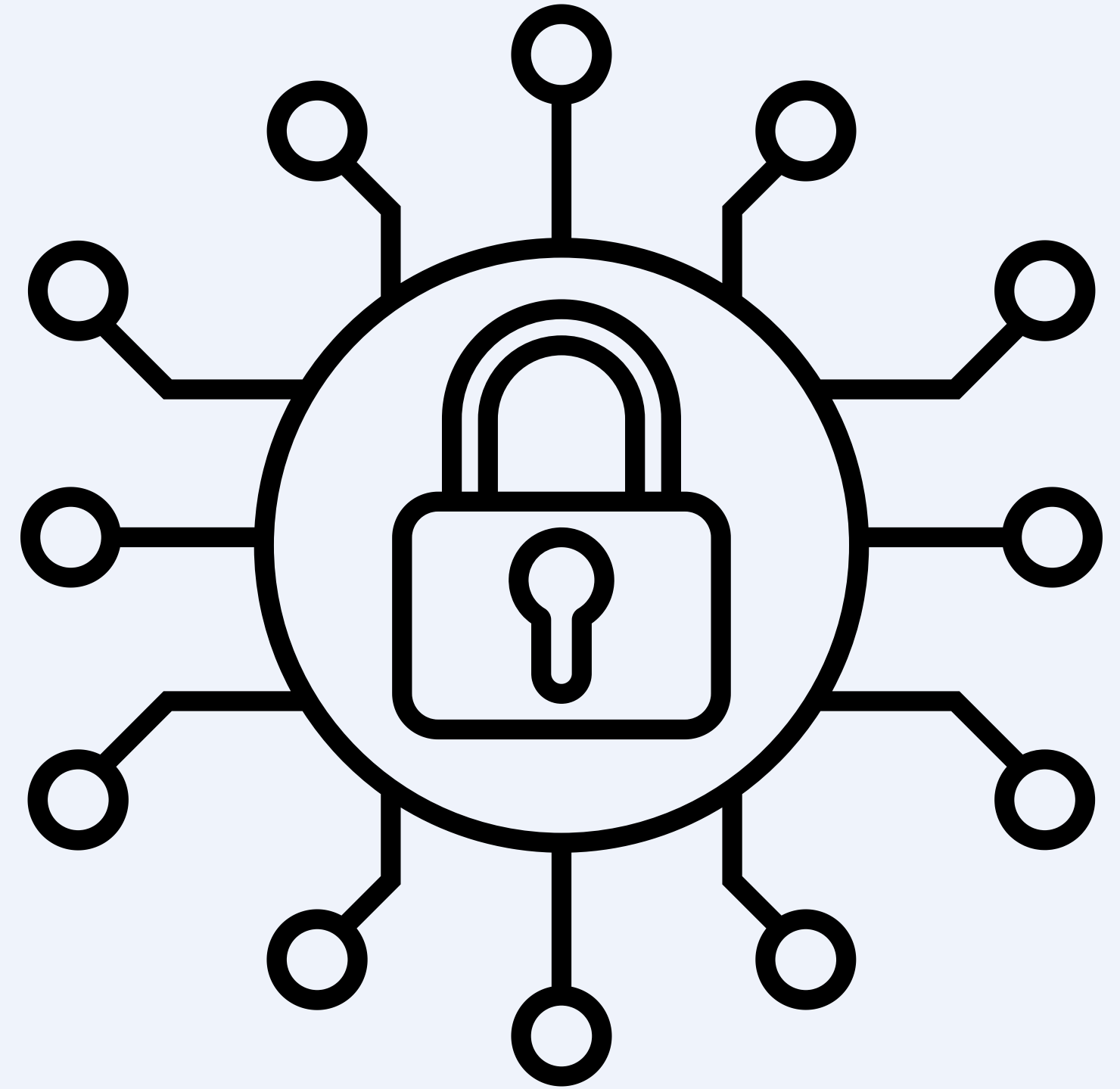
200+
Devices Updated

30+
Pallets of Surplus

47
New Copiers

APPLICATIONS IMPROVEMENTS

**You cant use
“beefstew” as a
password...**

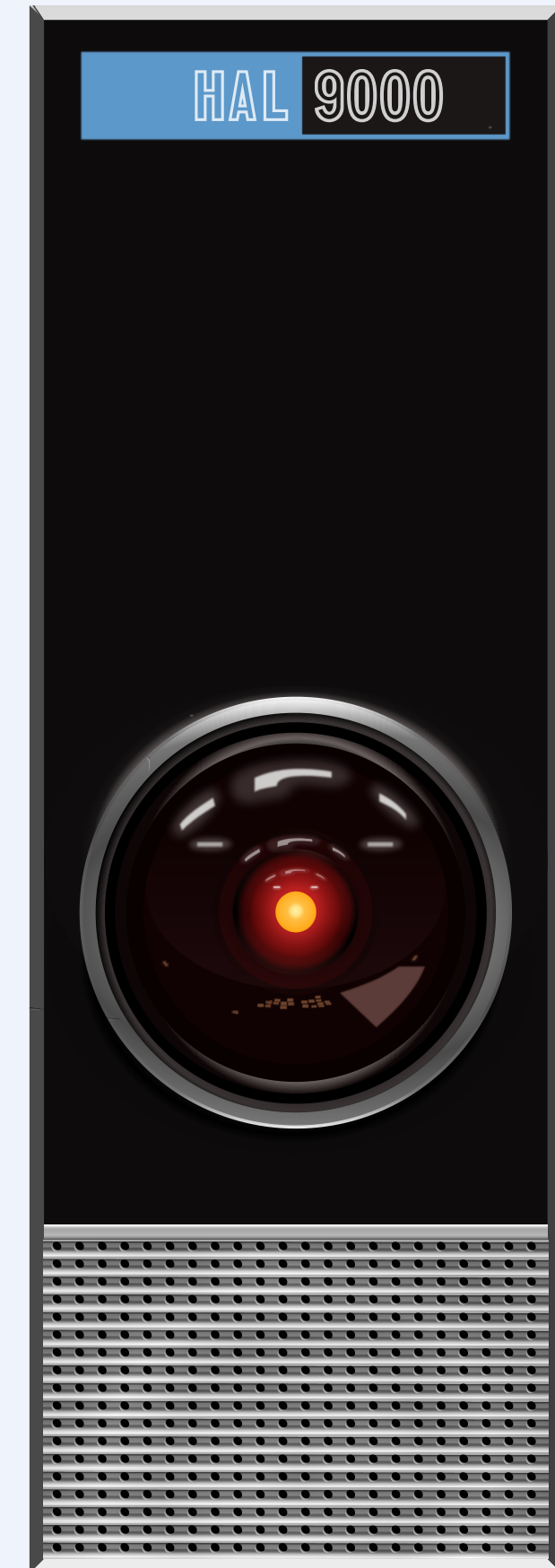


CHROMEBOOKS

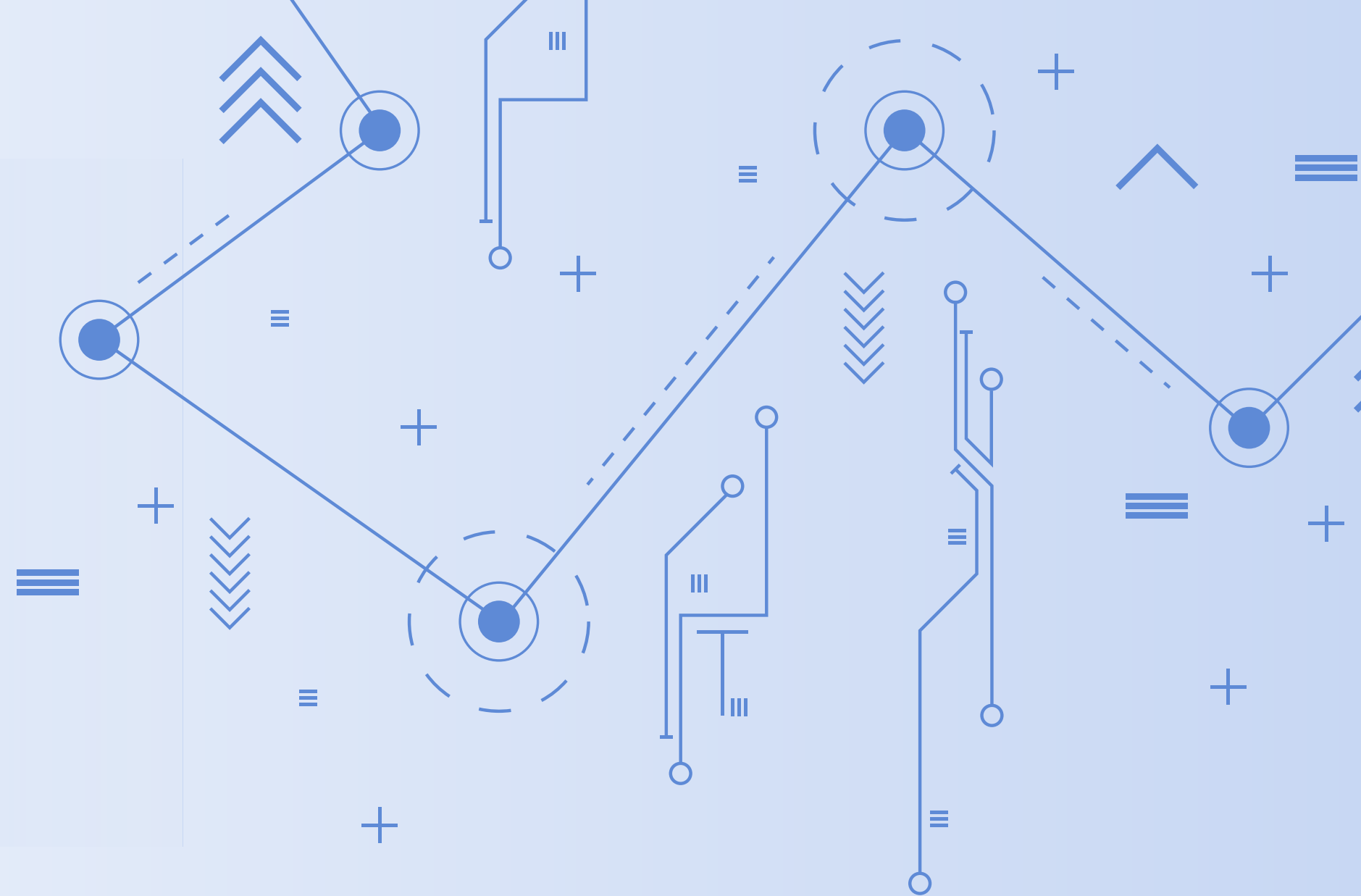


STAFFING AND BUDGET

1. Immediate Impacts on classroom instruction
2. Access issues (Logins/filter/etc)
3. Other requests



Q'S?
A'S?





Summer 2025 Project Recap

Todd J. Verrill

Director of Support Services – September 2025

Agenda

- Elementary School Projects
- Middle School Projects
- High School Projects
- Other District Projects

Elementary Schools

11 Projects 7 Schools

- Smith:
 - HVAC
 - Kinder Sprouts playground
 - Lunch tables



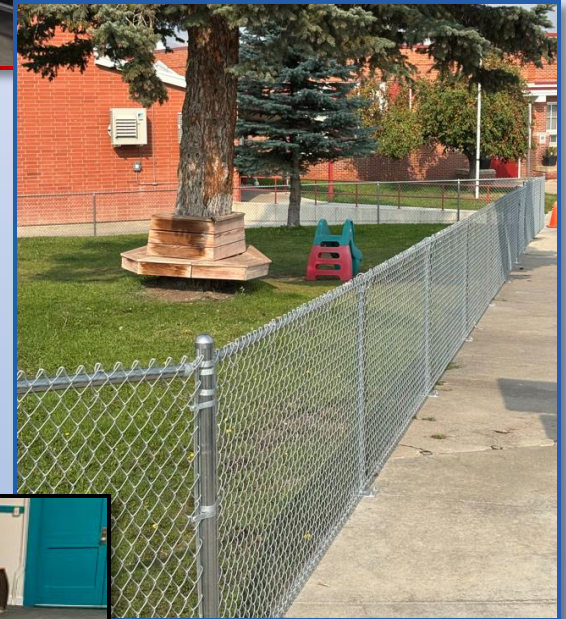
11 Projects 7 Schools

- Rossiter:
 - Gym floor rehab
 - Lunch tables
 - Sierra park sod



11 Projects 7 Schools

- 4Gs:
 - Kitchenette
 - Fire doors
- Central, Warren, Kessler
 - Kinder Sprouts playgrounds
- Jefferson
 - Flooring



Middle Schools

8 Projects 2 Schools

- HMS:
 - Exterior restoration
 - Flooring
 - Bathroom stalls
 - Sink hole repair
 - Concession stand



8 Projects 2 Schools

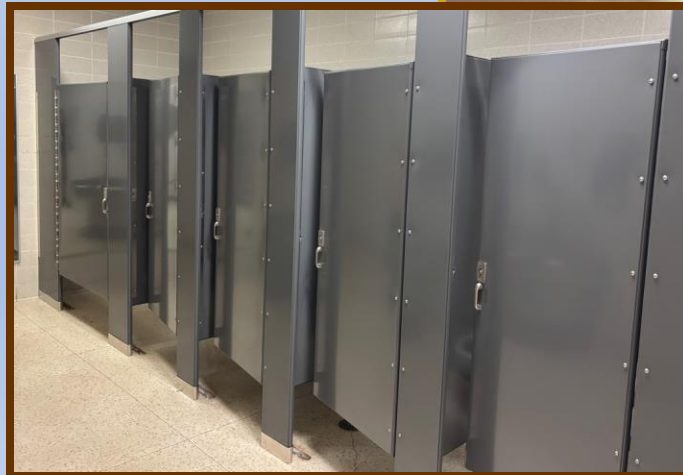
- CRA:
 - Bathroom stalls
 - Flooring



High Schools

9 Projects 2 Schools

- CHS:
 - Theater lights and curtains
 - Partial roof replacement
 - Bathroom stalls
 - Flooring
 - Gym floor

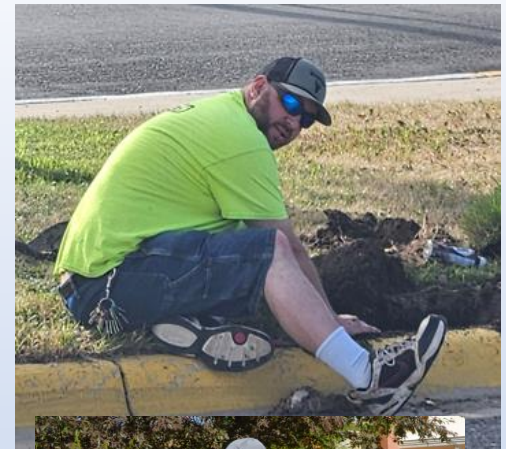
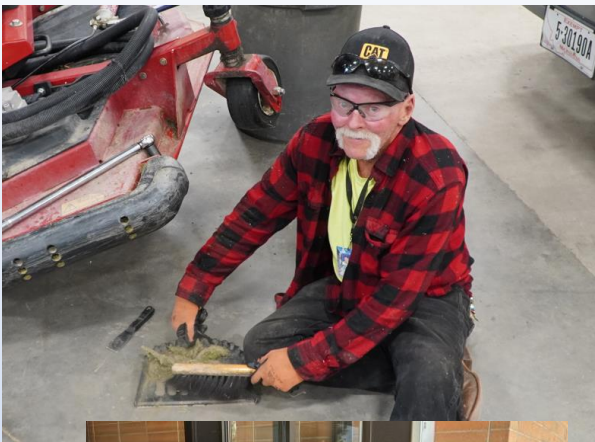


14 Projects 2 Schools

- HHS:
 - Boiler rehabilitation
 - Partial roof
 - Flooring
 - Gym floor



Other Projects



- Exterior painting
- Grounds maintenance
 - 600 acres mowed
- School deep cleaning
- Bleed control kits install
- Work orders: **1270**



Thank You!

Rob Brewer

Mike Higgins

Mark McGuire

Tim Branson

Wynter Banks

All the facilities maintenance and custodial
employees

Questions???