



The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.

**Board of Trustees  
Facilities & Technology Committee Meeting**

Monday, September 8<sup>th</sup>, 2025

12:00 p.m.

Lincoln Campus & TEAMS

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## MINUTES

### ATTENDEES

*Trustees:*    *Others:*

Siobhan Hathhorn, Committee Chair  
Janet Armstrong, Trustee

Todd Verrill, Facilities Director  
Barb Ridgway, Chief of Staff  
Rex Weltz, Superintendent  
Lona Carter, Student Health Services  
& Special Education Director  
Kaitlyn Hess, Data & Federal  
Programs Director  
Justine Alberts, Assistant  
Superintendent PreK-5  
Jane Shawn, HEA President  
Gary Myers, Educational Technology Director  
Josh McKay, Assistant Superintendent 6-12  
Janelle Mickelson, Business Director  
Keri Mizell, Human Resources Director  
Taylor Lassiter, Communications Specialist  
Candice Delvaux, Executive Assistant  
Emmett Pierson, Help Desk Technician

### I. CALL TO ORDER & INTRODUCTIONS

Trustee Siobhan Hathhorn called the meeting to order at 12:02 p.m. Following the call to order, members of the Facilities & Technology Committee and other attendees introduced themselves.

## II. REVIEW OF AGENDA

The committee reviewed the agenda, and no changes were requested.

## III. GENERAL PUBLIC COMMENT

There was no general public comment.

## IV. REVIEW OF MINUTES

The Facilities and Technology Committee reviewed and accepted the 5.12.25 Facilities and Technology Committee Meeting minutes.

## V. NEW BUSINESS

### A. Overview of Summer 2025 Technology Projects

Mr. Gary Myers, Educational Technology Director, gave an overview of summer 2025 technology projects to the Facilities and Technology Committee.

#### Technology Update Summer 2025

##### State Reporting:

- Additional Charter School Work
- Early Literacy Reporting

##### Summer Work/Applications:

- Windows 11 Update Progress
- Moved Co-Managed Devices to Intune
- Implemented Microsoft Authentication on Chromebooks
- Copier Installations
- Ending Support for Google Chrome Browser
- Ticket statistics for August (School Startup):
  - Tickets Created: 984
  - Tickets Solved: 841
- New Help Desk Technician, Emmett Pierson

##### Summer Chromebook Work:

- Chromebook PowerWashing
- Cart Maintenance

Network and Systems:

- Interactive Panels in every classroom at Broadwater
- New network engineer starting September 17
- Need for new Video Storage (NVR)
- Updates to MS-ISAC (Multi-State Information Sharing and Analysis Center) funding
- Still receiving CISA Updates

Tech Levy Budget Impact:

- \$1.1 Million from 2004 Tech Levy
- \$2 Million from General Fund/Interlocal

Mr. Myers addressed all questions proposed by the Facilities and Technology Committee regarding the information he presented.

**B. Overview of Summer 2025 Facilities Projects**

Mr. Todd Verrill, Facilities Director, gave a monthly facilities update to the Facilities and Technology Committee.

**Elementary Schools: 11 Projects-7 Schools**

Smith:

HVAC

Kinder Sprouts Playground

Lunch Tables

Rossiter:

Gym Floor Rehab

Lunch Tables

Sierra Park Sod

Four Georgians:

Kitchenette

Fire Doors

Central, Warren, Kessler:

Kinder Sprouts Playgrounds

Jefferson:

Flooring

## **Middle Schools: 8 Projects-2 Schools**

### Helena Middle School:

Exterior Restoration  
Flooring  
Bathroom Stalls  
Sink Hole Repair  
Concession Stand

### C.R. Anderson Middle School:

Bathroom Stalls  
Flooring

## **High Schools: 9 Projects-2 Schools**

### Helena High School:

Boiler Rehabilitation  
Partial Roof  
Flooring  
Gym Floor

### **Other Projects:**

- Exterior Painting
- Grounds Maintenance
  - 600 Acres Mowed
- School Deep Cleaning
- Bleed Control Kits Install

Work Orders: 1270

Mr. Verrill addressed all questions proposed by the Facilities and Technology Committee regarding the information he presented.

## **VI. BOARD/SUPERINTENDENT COMMENTS**

There were no further comments.

## **VII. ADJOURNMENT**

Trustee Siobhan Hathhorn adjourned the meeting at 12:48 p.m.

