



*The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.*

## Board of Trustees Work Session

Tuesday, March 24, 2026

Jefferson Elementary School

1023 E Broadway St., Helena, MT, 59601

& Via TEAMS

4:00 p.m.

Members of the public can attend in person or remotely by clicking the link below:

[Join the meeting now](#)

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## AGENDA

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE

II. REVIEW OF AGENDA

III. GENERAL PUBLIC COMMENT

*This is the time for comment on public matters that are not on the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order. The Board cannot enter into a discussion during General Public Comment.*

#### IV. PRESENTATION

Principal Brice Burton, Jefferson Elementary

#### V. NEWBUSINESS

##### A. ConsentAction Items

1. 2/24/26 Board of Trustees Work Session Meeting Minutes
2. 2/26/26 Board of Trustees Work Session Meeting Minutes
3. Personnel Actions
4. Approval of FY 2025-26 Out-Of-District Attendance Agreements (Non-Resident Students Attending HPS)
5. Acknowledge FY 2025-26 Out-Of-District Attendance Agreements (Helena Resident Students Attending Other School Districts)
6. Resolution to Dispose of Personal Property - Outdated and Obsolete Technology Equipment

##### B. Items for Action

1. Approval of MOU for Lease of Hawthorne Elementary School to Establish the Hawthorne Community Center
2. Approval of Resolutions of Intent to Increase Non-voted Levies
  - a. Approval of Resolution of Intent to Increase Non-voted Levies - Elementary District
  - b. Approval of Resolution of Intent to Increase Non-voted Levies - High School District
3. Approval of Elementary Ballot Language for General Fund Operations Levy
4. Approval of Ballot Language for Technology Levy
  - a. Helena Elementary Approval of Ballot Language-Technology Levy Election
  - b. Helena High School Approval of Ballot Language-Technology Levy Election

#### VI. BOARD/SUPERINTENDENTCOMMENTS

#### VII. ADJOURNMENT

**HELENA SCHOOL DISTRICT  
Board of Trustees Meeting**

**Meeting Date:** 3/24/2026

**Item I.**

Call To Order/Pledge of Allegiance

Review of Agenda

General Public Comment

Presentation

Consent Action Items

Items for Action

Board/Superintendent Comments

Adjournment

**Item Title:**        **Call To Order/Pledge of Allegiance**

**HELENA SCHOOL DISTRICT  
Board of Trustees Meeting**

**Item II.**

**Meeting Date:** 3/24/2026

Call To Order/Pledge of Allegiance

Review of Agenda

General Public Comment

Presentation

Consent Action Items

Items for Action

Board/Superintendent Comments

Adjournment

**Item Title:        Review of Agenda**

**HELENA SCHOOL DISTRICT  
Board of Trustees Meeting**

**Item III.**

**Meeting Date:** 3/24/2026

Call To Order/Pledge of Allegiance

Review of Agenda

General Public Comment

Presentation

Consent Action Items

Items for Action

Board/Superintendent Comments

Adjournment

**Item Title:        General Public Comment**

**HELENA SCHOOL DISTRICT  
Board of Trustees Meeting**

**Item IV.**

**Meeting Date:** 3/24/2026

Call To Order/Pledge of Allegiance Review of

Agenda

General Public Comment

Presentation

Consent Action Items

Items for Action

Board/Superintendent Comments

Adjournment

**Item Title:**            **Presentation**  
                                 **Principal Brice Burton, Jefferson Elementary**

# Jefferson Elementary



## Mission

We at Jefferson School are committed to creating a safe, enriched, and challenging educational environment which supports and promotes the intellectual, social, emotional, and physical growth and development of each child.

Staff, students, and parents work together, sharing the responsibility of creating an optimum educational environment that responds to students and community needs.

At Jefferson School, we are a community of lifelong learners where the unique abilities and talents of each person are valued and nurtured.



## Engagement

- Weekly PAX Winners
- Family engagement- Literacy Nights
- Monthly PAX Leader assemblies
- Weekly communication
- Community volunteers
- Jefferson Parent Council
- Academic SLT Team
  - PD
  - 25.26 focus & plan
- Behavior SLT Team
  - PD
  - 25.26 focus & plan
- MTSS- Team

# Action Plan

**Culture/Behavior:** By June 2026, 80% of staff use set tiered interventions (Tier 1: Pax/MTSS) (behavior matrix, behavior flowchart, data tracking) to build a climate of classroom management and common behavioral expectations as measurable by data using the walkthrough tool and Minor/Major Data. (

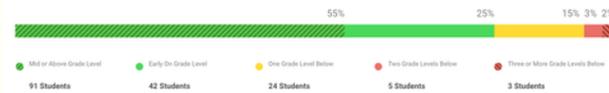
**Math:** By the end of the year, 80% or more students will meet their growth goal as measured by i-Ready benchmarks in math. (Growth Goal)  
 -80% of strategic students able to meet their growth (stretch or typical) goal and rise to benchmark will do so

**Reading:** By the end of the year, 80% or more students will meet their growth goal as measured by i-Ready benchmarks in reading. (Growth Goal)  
 -80% of strategic students able to meet their growth (stretch or typical) goal and rise to benchmark will do so

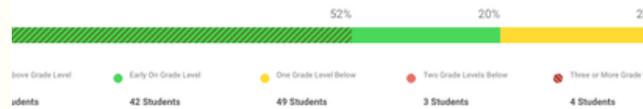
**Family Engagement:** By the end of the year, students, teachers, and families will have multiple opportunities to engage in whole-school activities as measured by attendance of school/community activities. (Community Goal)

## Data

### ELA



### MATH



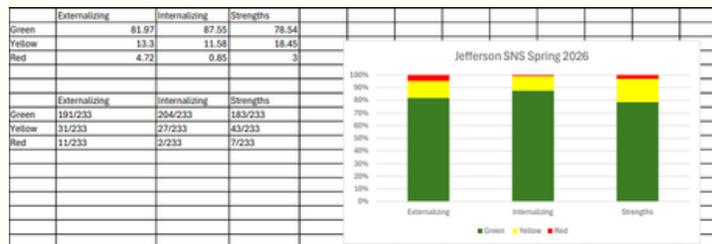
### Attendance-

Data Is checked every other week

2025-2026

- Total: 94.7%
- Female: 94.5%
- Male: 94.8%

### Behavior



## School Demographics

|   |     |
|---|-----|
| Free and Reduced Lunch                            | 25% |
| Kid Packs   | 25  |
| Students with IEP's                               | 40  |
| Students receiving speech. students on 504 Plans. | 23  |
| Indian Education Tutoring.                        | 10  |
| McKinney Vento                                    | 13  |
|   | 6   |

## School Demographics (FTE)

|                   |      |
|-------------------|------|
| Kindersprouts (1) | 18   |
| Kindergarten (2)  | 36   |
| First (2)         | 40   |
| Second (2)        | 39   |
| Third (2)         | 39   |
| Fourth(1)         | 27   |
| Fourth/Fifth (1)  | 17/7 |
| Fifth (1)         | 30   |

**HELENA SCHOOL DISTRICT  
Board of Trustees Meeting**

**Meeting Date:** 3/24/2026

**Item V.A.1 - A.6.**

Call To Order/Pledge of Allegiance

Review of Agenda

General Public Comment

Presentation

Consent Action Items

Items for Action

Board/Superintendent Comments

Adjournment

**Item Title:**

**Consent Action Items**

1. 2/24/26 Board of Trustees Work Session Meeting Minutes
2. 2/26/26 Board of Trustees Work Session Meeting Minutes
3. Personnel Actions
4. Approval of FY 2025-26 Out-Of-District Attendance Agreements (Non-Resident Students Attending HPS)
5. Acknowledge FY 2025-26 Out-Of-District Attendance Agreements (Helena Resident Students Attending Other School Districts)
6. Resolution to Dispose of Personal Property - Outdated and Obsolete Technology Equipment

| Board Action    | 1st Motion | Second | Aye | Nay | Other |
|-----------------|------------|--------|-----|-----|-------|
| Hathhorn        |            |        |     |     |       |
| McKee           |            |        |     |     |       |
| Satre           |            |        |     |     |       |
| Murnane Butcher |            |        |     |     |       |
| Cleatus         |            |        |     |     |       |
| Walsh           |            |        |     |     |       |
| Armstrong       |            |        |     |     |       |
| Meyer           |            |        |     |     |       |



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## **Board of Trustees Work Session Meeting**

Tuesday, February 24, 2026

4:00 p.m.

PAL

### **MINUTES**

#### **ATTENDEES**

##### *Trustees*

Jennifer McKee, Chair  
Jennifer Walsh, Vice Chair  
Kay Satre, Trustee  
Linda Cleatus, Trustee  
Janet Armstrong, Trustee  
Siobhan Hathhorn, Trustee

##### *Others*

Rex Wertz, Superintendent  
Matt Carey, PAL Principal  
Kaitlyn Hess, Data & Federal Programs Director  
Todd Verrill, Facilities Director  
Candice Delvaux, Executive Assistant  
Josh McKay, Assistant Superintendent 6-12  
Taylor Lassiter, Communications Specialist  
Gary Myers, Director of Educational Technology  
Justine Alberts, Assistant Superintendent PreK-5  
Jane Shawn, HEA President  
Keri Mizell, Human Resources Director  
Lona Carter, Student Health Services and Special Education Director

#### **I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Board Chair Jennifer McKee called the meeting to order at 4:01 p.m., and the Board participated in the Pledge of Allegiance.

#### **II. REVIEW OF AGENDA**

Board Chair Jennifer McKee reviewed the agenda with the Board of Trustees, and there were no changes. The Board of Trustees then proceeded to hear General Public Comment.

#### **III. GENERAL PUBLIC COMMENT**

There was no general public comment.

#### IV. PRESENTATION Principal Matt Carey, PAL

Mr. Matt Carey, Principal of PAL, provided a comprehensive overview of the school and reviewed the pamphlet included in the agenda.

##### 2025-26 Demographics

- Total Enrollment: 85
- Senior Class: 29
- Junior Class: 33
- Sophomore Class: 14
- Freshman Class: 9
- Free & reduced lunch: 57%
- Students with IEPs: 18%
- Students with 504 plans: 26%
- McKinney-Vento: 12%
- Graduation Rate: 88% (class of 2025)
- Students attend PAL through an application process every quarter. Students start in orientation and transition into the academy.

##### Graduation Requirements

- 23 credits are required to graduate from PAL
- 4 English
- 3 Math
- 1 Social Studies
- 2 Science
- 1.5 Physical Education
- .5 Health
- 1 Art
- 1 Government
- 1 American History
- 1 CTE/Vocational
- 7 Electives

Principal Matt Carey highlighted the school's strong commitment to community partnership and family engagement. He shared that the school collaborates with numerous local organizations, including MT FWP, Kiwanis, RMCU, Prickly Pear Land Trust, the Montana World Affairs Council, and the Friendship Center, and hosts several PAL events such as the Thanksgiving celebration and Senior Graduation Speeches.

Principal Carey also emphasized the school's focus on career readiness, noting that students complete 15 hours of career exploration or internship experience in a field of their choice, often in partnership with the same community organizations. These experiences are designed

to help students transition successfully to college or a career immediately following graduation. Principal Carey responded to questions from the Board of Trustees regarding the information presented.

V. **NEW BUSINESS**

A. **Consent Action Items**

1. 1/27/26 Board of Trustees Work Session Meeting Minutes
2. Personnel Actions

Board Chair Jennifer McKee commented, “At this point, I would entertain a motion to approve the *Consent Action Items* as presented.”

**Motion:** Trustee Jennifer Walsh moved to approve the *Consent Action Items* as presented. Trustee Kay Satre seconded the motion.

**Public Comment:** None.

**Vote:** 6-0; motion carries unanimously.

B. **Item for Action**

1. **Consideration of Authorization to Utilize Available Bond Premium and Interest Funds for Facility Parity Between Helena High School and Capital High School**

Superintendent Rex Weltz presented action item 1, *Consideration of Authorization to Utilize Available Bond Premium and Interest Funds for Facility Parity Between Helena High School and Capital High School*. It is recommended that the Board of Trustees authorize the utilization of available bond premium and interest funds to ensure parity between the educational spaces at the new Helena High School and the renovated and expanded Capital High School. Strategic use of these funds will allow the District to maximize the community’s investment and further align our facilities with our commitment to providing comparable educational opportunities across both campuses. Superintendent Weltz addressed questions from the Board of Trustees regarding the information presented.

Board Chair Jennifer McKee commented, “At this point, I would entertain a motion to approve action item 1, *Consideration of Authorization to Utilize Available Bond Premium and Interest Funds for Facility Parity Between Helena High School and Capital High School*.”

**Motion:** Trustee Janet Armstrong moved to approve action item 1, *Consideration of Authorization to Utilize Available Bond Premium and Interest Funds for Facility Parity Between Helena High School and Capital High School*. Trustee Kay Satre seconded the motion.

**Public Comment:** None.

**Vote:** 0-6; motion fails. (Note: Trustees recommended that a revised motion take place, replacing the term “consideration of authorization” with “authorization” to clarify intent.)

Board Chair Jennifer McKee commented, “At this point, I would entertain a motion to approve action item 1, *Authorization to Utilize Available Bond Premium and Interest Funds for Facility Parity Between Helena High School and Capital High School.*”

**Motion:** Trustee Kay Satre moved to authorize the use of available bond premium and interest funds for facility parity between Helena High School and Capital High School. Trustee Siobhan Hathhorn seconded the motion.

**Public Comment:** None.

**Vote:** 6-0; motion carries unanimously.

C. **Item for Information**

1. **Removal of Facilities Warehouses in Preparation for District Kitchen Construction**

Facilities Director Todd Verrill updated the board on preparations for the district kitchen construction as part of the bond project. Two old facilities warehouses are slated for demolition, while some storage sheds will be retained. Mr. Verrill explained that a Request for Proposal (RFP) has been issued to see if contractors are interested in repurposing the warehouses, potentially removing them without sending them to the landfill, and also relocating the storage sheds. The RFP advertisement will run for two consecutive weeks, with proposals due March 16. Access to the new leased warehouse will begin March 1 to facilitate moving items. Legal counsel has reviewed the process, and robust insurance requirements are in place for contractors. Mr. Verrill will provide updates as responses to the RFP are received; if no viable proposals are submitted, the district will proceed with demolition.

Mr. Verrill addressed questions from the Board of Trustees regarding the information presented.

VI. **BOARD OR SUPERINTENDENT COMMENTS**

Trustees reflected on the recent community meeting at Helena High School, noting that approximately 50–60 community members attended. They shared that while much of the information had been previously presented, the meeting provided a valuable opportunity for community members to ask questions. Trustees appreciated the thoughtful engagement and noted recurring topics of interest, including parking. The Superintendent also reminded the Board of the upcoming work session on Thursday at 10:00 a.m. in the PD Center, where project firms will provide updates on progress and campus developments.

**VII. ADJOURNMENT**

Board Chair Jennifer McKee adjourned the meeting at 4:54 p.m.

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Candice Delvaux, Recording Secretary



*The Helena Public Schools educate, engage, and empower each student to maximize his or her individual potential with the knowledge, skills and character essential to being a responsible citizen and life-long learner.*

## **Board of Trustees Work Session Meeting**

Thursday, February 26, 2026

10:00 a.m.

Lincoln Center & Teams

### **MINUTES**

#### **ATTENDEES**

##### *Trustees*

Linda Cleatus, Trustee  
Janet Armstrong, Trustee  
Kay Satre, Trustee  
Jenny Murnane Butcher, Trustee  
Siobhan Hathhorn, Trustee  
Jennifer Walsh, Trustee

##### *Others*

Rex Weltz, Superintendent  
Rob Brewer, Facilities Manager  
Sam Holman, Business Director  
Matt Carey, PAL Principal  
Candice Delvaux, Executive Assistant  
Josh McKay, Assistant Superintendent 6-12  
Justine Alberts, Assistant Superintendent PreK-5  
Brett Zanto, Capital High School Principal  
Gary Myers, Director of Educational Technology  
Robert Worthy, Sodexo General Manager  
Alec Pinero, Hulteng  
Shane Swandal, Hulteng  
Brian Kessler, Helena High School Principal  
Riley Thatcher, Kessler Elementary School Principal  
Several representatives from Mosaic and Golden Eagle/Swank  
Several representatives from Slate, RTA, & Langlas  
Several representatives from A&E & SMA, NAC, & Dick Anderson Construction  
Several Guests of the Public

#### **I. CALL TO ORDER/ PLEDGE OF ALLEGIANCE**

Trustee Kay Satre called the meeting to order at 10:01 a.m. and the Board participated in the Pledge of Allegiance.

## **II. REVIEW OF AGENDA**

Trustee Kay Satre reviewed the agenda with the Board of Trustees and there were no changes.

The Board of Trustees then proceeded to hear general public comment.

## **III. GENERAL PUBLIC COMMENT**

There was no general public comment.

## **IV. NEW BUSINESS**

### **A. Items for Information**

#### **1. Kessler Elementary School Architecture & Construction Update - Mosaic and Golden Eagle/Swank**

The Board of Trustees received a Kessler Elementary School Architecture & Construction update from Mosaic and Golden Eagle/Swank. The design team reviewed the guiding principles that have been refined specifically for Kessler Elementary based on feedback from teachers, students, parents, and community members. Key themes emphasized in the updated principles include belonging and inclusion, hands-on and engaging learning environments, whole-child wellness, strong community partnerships, and connections to nature and real-world experiences. These priorities reflect feedback gathered through staff collaboration and community engagement activities.

An overview of the project schedule and planning process was presented. The team is currently transitioning into the schematic design phase and continuing to coordinate timelines with the Construction Manager/General Contractor (GCCM). Potential work being evaluated for the upcoming summer includes site utility work and rerouting a storm line. The team noted that current planning indicates the modular classrooms likely will not need to be relocated, which would reduce project costs. Additionally, the GCCM has proposed evaluating whether construction of the building shell could begin this summer, though feasibility is still under review.

The team described several student and staff engagement efforts, including classroom activities, feedback boards, and a collaborative mural project completed with a local artist in partnership with the Holter Museum. Student feedback highlighted a strong love of reading and library spaces, appreciation for school events that build community, and interest in inclusive, accessible learning environments.

Teacher engagement sessions focused on programming needs, collaboration, and maintaining the strong culture among staff while transitioning to a larger facility.

Staff also emphasized the importance of utilizing the unique site for outdoor and nature-based learning opportunities.

Finally, the team discussed building size and budget considerations. The current concept is approximately 71,000–72,000 square feet, and the project team will work to refine the design to approximately 69,000–70,000 square feet to align with the project budget and reduce long-term maintenance costs. This size range is consistent with other recently constructed elementary schools in the district.

Principal Riley Thatcher submitted a comment expressing appreciation for the collaborative process and noting that staff feel their input has been reflected in the design while maintaining flexibility for future needs.

Questions from Board members and staff were addressed during the presentation. Following the presentation, the Board recessed for a short break before continuing the meeting.

## **2. Capital High School Architecture & Construction Update - Slate + RTA & Langlas**

The Board of Trustees received a Capital High School Architecture and Construction update from representatives from Slate and RTA and Langlas. The team reviewed the project schedule and current design phase. The project is in the schematic design phase, which focuses on high-level architectural layouts and narratives from engineers, without fully detailed drawings. The next phases will include Design Development (DD), where full systems and specifications are integrated and vetted, followed by Construction Documents (CD), which provide detailed drawings and documentation for construction. Budgeting and pricing are conducted concurrently to ensure alignment with project scope and cost.

Guiding principles developed with the design advisory group were highlighted:

Exterior/ site improvements: traffic flow, parking, safety, and visibility of the main entrance.

Interior improvements: student-centered, flexible learning environments; a connected “heart of the school” for community use (including cafeteria); improved learning spaces; and integration of Career & Technical Education (CTE) areas into the building.

The design team selected Option B for site and building layout, which provides the valley entry connection, removes the science wing, and addresses exterior and interior priorities. Key site design features include: separate bus, parent, student, and staff parking to enhance safety, improved visibility of entrances, and optimized placement of athletic fields and tennis courts.

The interior plans focus on CTE spaces and flexible, collaborative learning areas. Additional design details are being developed and refined in preparation for future phases.

The team also outlined planned site visits for staff and stakeholders to several regional schools to observe environmental controls, lighting, and collaborative space integration. Insights from these visits will help inform the Capital High School design with best practices and innovative learning environments

Questions and feedback from Board members and staff were addressed, and the team confirmed the plan to move toward Design Documents following the schematic and DD phases.

### **3. Helena High School Architecture & Construction Update-SMA, A&E, & Dick Anderson**

Representatives from SMA, A&E Architecture, and Dick Anderson Construction provided the Board with an update on the Helena High School project following the completion of the schematic design phase. The team emphasized that this milestone marks the transition from broad design decisions to more detailed design development, with most major layout and space decisions finalized. The stadium and some minor elements remain flexible for adjustment.

Key topics discussed included:

**Design and development process:** Schematic design has been formally delivered, and the project is moving into design development, where detailed systems, specifications, and equipment selections are finalized. The team noted extensive collaboration with staff to ensure programmatic needs are addressed.

**Cost and risk management:** The team is engaging steel and MEP suppliers early to mitigate potential price increases due to market volatility and tariffs. Early procurement packages and bid alternates are being explored to maximize value and maintain flexibility.

**Contingency planning:** Contingency funds are being carefully managed. As structural milestones (foundations, steel erection) are completed, risks decrease, allowing contingency resources to be reallocated to enhance quality elements, such as performing arts center seating.

**Value optimization:** Decisions are being guided by balancing cost, quality, and long-term maintenance, ensuring that investments provide durability and benefit to the district while avoiding unnecessary future replacement costs.

The group discussed Native American library consultation, with staff and the tribal liaison ensuring appropriate cultural representation. They reviewed stadium and field design, emphasizing a durable wall system behind the bleachers for safety, debris control, branding, and seasonal graphics. The wall and stadium will also support

sponsorship revenue for field and track maintenance. Community safety was highlighted, including controlled access under the bleachers.

The update reinforced that the project is progressing on schedule, with careful attention to budget, risk mitigation, and stakeholder input, setting the stage for upcoming design development work.

Questions from Board members and staff were addressed during the presentation.

The Board of Trustees moved on to final board or Superintendent comments.

**V. BOARD OR SUPERINTENDENT COMMENTS**

The Superintendent expressed appreciation for the expertise and collaboration of the design and construction teams.

**VI. ADJOURNMENT**

The meeting was adjourned at 1:43 p.m.

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Candice Delvaux, Recording Secretary

**PERSONNEL ACTIONS**

March 11, 2026 – March 24, 2026

**CERTIFIED PERSONNEL**

**Appointments**

| <b><u>Location/Assignment</u></b> | <b><u>Name</u></b> | <b><u>Offered Salary</u></b> | <b><u>Accepted Salary</u></b> | <b><u>Start Date</u></b> |
|-----------------------------------|--------------------|------------------------------|-------------------------------|--------------------------|
| TBD/Special Education-Resource    | Bohorquez, Sarah   | \$66,971.95/year             | \$66,971.95/year              | 08/24/2026               |
| Rossiter/KinderSprouts            | Paffhausen, Kaci   | \$268.93/day                 | \$268.93/day                  | 03/16/2026               |

**Terminations/Retirements**

| <b><u>Location/Assignment</u></b> | <b><u>Name</u></b> | <b><u>Reason</u></b> | <b><u>Effective</u></b> |
|-----------------------------------|--------------------|----------------------|-------------------------|
| PAL/Art                           | Ditch, Heather     | Resignation          | 06/10/2026              |
| HHS/Part-time Science             | Lamping, Terra     | Resignation          | 03/13/2026              |
| SSC/Occupational Therapist        | Ward, Chesney      | Resignation          | 06/09/2026              |
| Rossiter-Bryant/Music             | Wilkerson, Lindsey | Resignation          | 06/09/2026              |

**CLASSIFIED PERSONNEL**

**Appointments**

| <b><u>Location/Assignment</u></b>  | <b><u>Name</u></b> | <b><u>Offered Salary</u></b> | <b><u>Accepted Salary</u></b> | <b><u>Start Date</u></b> |
|------------------------------------|--------------------|------------------------------|-------------------------------|--------------------------|
| Facilities/Centralized Maintenance | Brott, Seth        | \$19.07/hr.                  | \$19.07/hr.                   | 03/23/2026               |

## Terminations/Retirements

| <u>Location/Assignment</u>    | <u>Name</u>    | <u>Reason</u> | <u>Effective</u> |
|-------------------------------|----------------|---------------|------------------|
| SSC/Para Educator/Speech Aide | Bacon, Krista  | Resignation   | 06/09/2026       |
| HHS/Para Educator             | Lamping, Terra | Separation    | 03/13/2026       |
| CRA/Para Educator             | Mar, Charlotte | Separation    | 03/12/2026       |
| Jefferson/Day Custodian       | Scanlon, Molly | Resignation   | 03/26/2026       |

## SUPPLEMENTARY CONTRACT ASSIGNMENT

| <u>Name</u>        | <u>Position</u>                 | <u>FTE</u> | <u>Contract Amount</u> | <u>Start date</u> | <u>End date</u> | <u>Location</u> |
|--------------------|---------------------------------|------------|------------------------|-------------------|-----------------|-----------------|
| Martin, Shelby     | Softball - CHS Coordinator      | 0.5        | \$ 300.00              | 3/16/2026         | 5/30/2026       | Capital High    |
| Vandehey, Madeline | Softball - CHS Coordinator      | 0.5        | \$ 300.00              | 3/16/2026         | 5/30/2026       | Capital High    |
| Broadhead, Ashten  | Softball - Field Maintenance    | 1          | \$ 1,515.00            | 3/16/2026         | 5/30/2026       | Capital High    |
| Broadhead, Ashten  | Softball - Head Coach Varsity   | 1          | \$ 4,686.00            | 3/16/2026         | 5/30/2026       | Capital High    |
| Martin, Shelby     | Softball - Asst Coach Varsity   | 0.5        | \$ 1,623.50            | 3/16/2026         | 5/30/2026       | Capital High    |
| Vandehey, Madeline | Softball - Asst Coach Varsity   | 0.5        | \$ 1,623.50            | 3/16/2026         | 5/30/2026       | Capital High    |
| Metzler, Jade      | Softball - Head Coach JV        | 1          | \$ 2,501.77            | 3/16/2026         | 5/30/2026       | Capital High    |
| Gilchrist, Terra   | Softball - Asst Coach JV        | 1          | \$ 2,302.00            | 3/16/2026         | 5/30/2026       | Capital High    |
| Peach, Jerry       | Tennis - Head Coach Varsity     | 1          | \$ 3,698.00            | 3/16/2026         | 5/30/2026       | Capital High    |
| Tyler, Jordan      | Tennis - Asst Coach Varsity     | 1          | \$ 3,001.92            | 3/16/2026         | 5/30/2026       | Capital High    |
| McMahon, Richard   | Track - CHS Coordinator         | 1          | \$ 920.00              | 3/16/2026         | 5/30/2026       | Capital High    |
| Carter, Lonzo      | Track - Head Coach Boys         | 1          | \$ 7,377.43            | 3/16/2026         | 5/30/2026       | Capital High    |
| Nickol, Mikayla    | Track - Asst Coach Boys & Girls | 1          | \$ 3,402.60            | 3/16/2026         | 5/30/2026       | Capital High    |
| Wrigg, Alexa       | Track - Asst Coach Boys & Girls | 1          | \$ 3,274.20            | 3/16/2026         | 5/30/2026       | Capital High    |
| Darfler, Edward    | Track - Asst Coach Boys         | 1          | \$ 4,847.10            | 3/16/2026         | 5/30/2026       | Capital High    |
| Carter, Lee        | Track - Asst Coach Boys         | 1          | \$ 3,306.30            | 3/16/2026         | 5/30/2026       | Capital High    |
| Thompson, Ricknold | Track - Asst Coach Boys         | 1          | \$ 4,333.50            | 3/16/2026         | 5/30/2026       | Capital High    |
| Kolar, Tamara      | Track - Asst Coach Boys         | 0.5        | \$ 1,893.90            | 3/16/2026         | 5/30/2026       | Capital High    |
| Hunt, Jared        | Track - Head Coach Girls        | 1          | \$ 5,168.90            | 3/16/2026         | 5/30/2026       | Capital High    |
| Perry, Sarah       | Track - Asst Coach Girls        | 1          | \$ 3,242.10            | 3/16/2026         | 5/30/2026       | Capital High    |
| Goody, Hollee      | Track - Asst Coach Girls        | 1          | \$ 3,691.50            | 3/16/2026         | 5/30/2026       | Capital High    |
| Kelly, Timothy     | Track - Asst Coach Girls        | 1          | \$ 3,916.20            | 3/16/2026         | 5/30/2026       | Capital High    |

|                     |                               |     |    |          |           |           |              |
|---------------------|-------------------------------|-----|----|----------|-----------|-----------|--------------|
| Perry, Emma         | Track - Asst Coach Girls      | 0.5 | \$ | 1,637.10 | 3/16/2026 | 5/30/2026 | Capital High |
| Curry, Bryana       | Track - Asst Coach Girls      | 0.5 | \$ | 1,637.10 | 3/16/2026 | 5/30/2026 | Capital High |
| Klemp, Jennifer     | Softball - HHS Coordinator    | 0.5 | \$ | 336.00   | 3/16/2026 | 5/30/2026 | Helena High  |
| Hogan, Brittany     | Softball - HHS Coordinator    | 0.5 | \$ | 342.00   | 3/16/2026 | 5/21/2025 | Helena High  |
| Schulte, Ryan       | Softball - Field Maintenance  | 1   | \$ | 1,530.00 | 3/16/2026 | 5/30/2026 | Helena High  |
| Schulte, Ryan       | Softball - Head Coach Varsity | 1   | \$ | 4,771.20 | 3/16/2026 | 5/30/2026 | Helena High  |
| Owens, Justi        | Softball - Asst Coach Varsity | 1   | \$ | 3,506.76 | 3/16/2026 | 5/30/2026 | Helena High  |
| Hogan, Brittany     | Softball - Head Coach JV      | 1   | \$ | 2,650.39 | 3/16/2026 | 5/30/2026 | Helena High  |
| Klemp, Jennifer     | Softball - Asst Coach JV      | 1   | \$ | 2,440.12 | 3/16/2026 | 5/30/2026 | Helena High  |
| Riebe, Nicole       | Tennis - Head Coach           | 1   | \$ | 4,252.70 | 3/16/2026 | 5/30/2026 | Helena High  |
| Garetson, Samuel    | Tennis - Asst Coach Varsity   | 1   | \$ | 2,945.28 | 3/16/2026 | 5/30/2026 | Helena High  |
| Casne-Jones, Connor | Tennis - Head Coach JV        | 0.5 | \$ | 1,872.00 | 3/16/2026 | 5/30/2026 | Helena High  |
| Martin, Phillip     | Tennis - Head Coach JV        | 0.5 | \$ | 1,836.00 | 3/16/2026 | 5/30/2026 | Helena High  |
| Spencer, Kyle       | Track - HHS Coordinator       | 1   | \$ | 800.00   | 3/16/2026 | 5/30/2026 | Helena High  |
| Garza, Manuel       | Track - Head Coach Boys       | 1   | \$ | 5,591.81 | 3/16/2026 | 5/30/2026 | Helena High  |
| Furlong, Coby       | Track - Asst Coach Boys       | 1   | \$ | 3,434.70 | 3/16/2026 | 5/30/2026 | Helena High  |
| Todorovich, Scott   | Track - Asst Coach Boys       | 1   | \$ | 3,210.00 | 3/16/2026 | 5/30/2026 | Helena High  |
| Madsen, Michael     | Track - Asst Coach Boys       | 1   | \$ | 3,434.70 | 3/16/2026 | 5/30/2026 | Helena High  |
| Mulvaney, Andrew    | Track - Asst Coach Boys       | 1   | \$ | 3,306.30 | 3/16/2026 | 5/30/2026 | Helena High  |
| Hurford, William    | Track - Asst Coach Boys       | 1   | \$ | 3,627.30 | 3/16/2026 | 5/30/2026 | Helena High  |
| Zentz, Jesse        | Track - Head Coach Girls      | 1   | \$ | 5,121.91 | 3/16/2026 | 5/30/2026 | Helena High  |
| Gilbert, Kelley     | Track - Asst Coach Girls      | 1   | \$ | 4,461.90 | 3/16/2026 | 5/30/2026 | Helena High  |
| Frankino, Jenna     | Track - Asst Coach Girls      | 1   | \$ | 3,306.30 | 3/16/2026 | 5/30/2026 | Helena High  |
| Keleti, Allie       | Track - Asst Coach Girls      | 1   | \$ | 3,338.40 | 3/16/2026 | 5/30/2026 | Helena High  |
| McNeil, Heather     | Track - Asst Coach Girls      | 1   | \$ | 4,012.50 | 3/16/2026 | 5/30/2026 | Helena High  |
| Mozer, Andrew       | Track - Asst Coach Girls      | 1   | \$ | 3,659.40 | 3/16/2026 | 5/30/2026 | Helena High  |

**Running Total of FY 2025-26 Out-of-District Attendance Agreements**  
 (Out-of-District Students Attending Helena School District)

| Grade    | Residence   |        |        |              |                |       |            |         |          |         |            |        |          |                |           |           |             |       |          |          |         |       |           | Total |              |           |           |              |          |    |
|----------|-------------|--------|--------|--------------|----------------|-------|------------|---------|----------|---------|------------|--------|----------|----------------|-----------|-----------|-------------|-------|----------|----------|---------|-------|-----------|-------|--------------|-----------|-----------|--------------|----------|----|
|          | East Helena | Helena | Clancy | Montana City | Jefferson City | Basin | Wolf Creek | Boulder | Elliston | Trinity | Wolf Point | Dillon | Billings | Chester-Joplin | Inverness | Milesoula | Great Falls | Butte | Townsend | Superior | Winston | Roman | Whitehall |       | Canyon Creek | Glanville | Lame Deer | Stevensville | Belgrade |    |
| Ksprouts | 6           | 1      | 1      |              |                |       |            |         | 8        |         |            |        |          |                |           |           |             |       |          |          |         |       |           |       |              |           |           |              |          | 16 |
| K        | 8           | 1      | 1      |              |                |       |            |         | 9        |         |            |        |          |                |           |           |             |       |          |          |         |       |           |       |              |           |           |              |          | 19 |
| 1        | 6           |        |        |              |                | 1     |            |         | 17       |         |            |        |          |                |           |           |             |       |          |          |         |       |           |       |              |           |           |              | 24       |    |
| 2        | 9           | 1      |        |              |                |       |            |         | 11       |         |            |        |          |                |           |           |             |       |          |          |         |       |           |       |              |           |           |              | 21       |    |
| 3        | 6           | 1      |        |              |                |       |            | 1       | 12       |         |            |        |          |                |           |           |             |       |          |          |         |       |           |       |              |           |           |              | 20       |    |
| 4        | 3           |        | 1      |              |                |       |            | 1       | 14       |         |            |        |          |                |           |           |             |       |          |          |         |       |           |       |              |           | 1         |              | 20       |    |
| 5        | 7           | 1      |        |              |                |       |            |         | 11       | 1       |            | 1      |          | 1              | 1         |           |             |       |          |          |         |       |           | 1     |              |           |           |              | 24       |    |
| 6        | 5           | 1      |        | 3            |                |       |            | 1       | 14       |         | 1          |        |          |                |           |           | 1           |       |          |          |         |       | 1         |       |              | 1         |           |              | 28       |    |
| 7        | 3           | 2      | 1      | 1            |                |       |            |         | 4        | 1       |            |        |          |                |           | 1         |             |       | 1        | 1        |         |       |           | 1     |              | 1         |           |              | 16       |    |
| 8        | 4           | 1      | 3      | 1            |                | 1     |            |         | 7        |         |            |        |          |                |           |           |             |       | 2        |          |         |       |           |       |              |           |           | 1            | 20       |    |
| 9        | 8           |        | 23     | 2            | 4              |       |            |         |          |         |            |        | 1        |                |           |           |             |       | 1        |          |         |       |           |       |              |           |           |              | 39       |    |
| 10       | 3           |        | 23     | 1            | 1              |       |            | 1       |          |         | 1          |        |          |                |           | 1         |             |       |          |          |         |       |           |       |              |           |           |              | 31       |    |
| 11       | 10          | 1      | 18     | 1            |                |       |            | 2       |          |         |            |        |          |                |           | 1         |             |       |          |          |         |       |           |       |              |           |           |              | 34       |    |
| 12       | 13          |        | 24     | 1            | 5              |       |            | 1       |          |         |            |        |          |                |           |           |             |       | 2        |          |         |       |           |       |              |           |           |              | 44       |    |
|          | 91          | 5      | 97     | 13           | 10             | 1     | 1          | 4       | 3        | 107     | 2          | 2      | 1        | 1              | 1         | 3         | 1           | 6     | 1        | 0        | 0       | 0     | 0         | 1     | 2            | 1         | 1         | 1            | 356      |    |

Last Updated: 3/20/2026 8:39

**FY 2025-26 Out-of-District Attendance Agreements**  
(Out-of-District Students Attending Helena School District)

**March 24, 2026**

**Discretionary Attendance Approvals:**

| Grade | District of Residence | Address                | School of Attendance |
|-------|-----------------------|------------------------|----------------------|
| 7     | Glendive              | Glendive, MT 59330     | CR Anderson          |
| 5     | Great Falls           | Great Falls, MT 59405  | Kessler              |
| 10    | Jefferson High School | Montana City, MT 59634 | Helena High School   |
| 8     | East Helena K-12      | Helena, MT 59601       | CRA                  |

Running Total of Acknowledged 2025-26 Out-of-District Attendance Agreements  
(Helena Resident Students Attending Other School Districts)

| Grade | District of Attendance |                         |                   |                       |               |                     |                    |                      |                       |                     |                      |                        |                      |  | Total |
|-------|------------------------|-------------------------|-------------------|-----------------------|---------------|---------------------|--------------------|----------------------|-----------------------|---------------------|----------------------|------------------------|----------------------|--|-------|
|       | East Helena K-12       | Montana City Elementary | Clancy Elementary | Jefferson High School | Townsend K-12 | Cascade High School | Trinity Elementary | Huntley Project K-12 | Fairfield High School | Augusta High School | Anaconda High School | Great Falls Elementary | Missoula High School |  |       |
| Pre-K | 7                      | 18                      | 3                 |                       |               |                     |                    |                      |                       |                     |                      |                        |                      |  | 28    |
| K     | 10                     | 22                      | 3                 |                       |               | 2                   |                    |                      |                       |                     |                      |                        |                      |  | 37    |
| 1     | 11                     | 10                      | 7                 |                       |               |                     |                    |                      |                       |                     |                      |                        |                      |  | 28    |
| 2     | 7                      | 6                       | 4                 |                       |               | 1                   |                    |                      |                       |                     |                      |                        |                      |  | 18    |
| 3     | 11                     | 3                       | 5                 |                       |               |                     |                    |                      |                       |                     |                      |                        |                      |  | 19    |
| 4     | 14                     | 14                      | 8                 |                       |               |                     |                    |                      |                       |                     |                      |                        |                      |  | 36    |
| 5     | 9                      | 4                       | 5                 |                       |               | 2                   |                    |                      |                       |                     |                      |                        |                      |  | 20    |
| 6     | 16                     | 5                       | 7                 |                       |               |                     |                    |                      |                       |                     |                      |                        |                      |  | 28    |
| 7     | 13                     | 15                      | 6                 |                       |               |                     |                    |                      |                       |                     |                      |                        |                      |  | 34    |
| 8     | 9                      | 1                       | 3                 |                       |               |                     |                    |                      |                       |                     |                      |                        |                      |  | 13    |
| 9     | 21                     |                         |                   | 3                     | 1             | 2                   |                    |                      |                       | 1                   | 1                    |                        |                      |  | 29    |
| 10    | 15                     |                         |                   | 4                     |               |                     |                    |                      |                       | 1                   |                      | 1                      |                      |  | 21    |
| 11    | 27                     |                         |                   | 4                     |               | 2                   |                    | 1                    | 1                     | 1                   |                      |                        |                      |  | 36    |
| 12    | 21                     |                         |                   | 4                     |               | 2                   |                    |                      |                       |                     |                      |                        |                      |  | 27    |
|       | 191                    | 98                      | 51                | 15                    | 1             | 6                   | 5                  | 0                    | 1                     | 1                   | 3                    | 1                      | 1                    |  | 374   |

Last Updated: 3/20/2026 8:53

**FY 2025-26 Out-of-District Attendance Agreements**  
(Helena Resident Students Attending Other School Districts)

**March 24, 2026**

**Discretionary Attendance:**

| Grade | Address          | District of Attendance |
|-------|------------------|------------------------|
| PK    | Helena, MT 59601 | Montana City School    |
| 4     | Helena, MT 59601 | Montana City School    |
| PK    | Helena, MT 59601 | Montana City School    |
| 2     | Helena, MT 59601 | Montana City School    |
| PK    | Helena, MT 59601 | Montana City School    |

**Mandatory Attendance:**

| Grade | Address               | District of Attendance |
|-------|-----------------------|------------------------|
| PK    | East Helena, MT 59602 | Montana City School    |

**HELENA SCHOOL DISTRICT NO. 1, LEWIS AND CLARK COUNTY**  
**NOTICE OF DISPOSAL OF PERSONAL PROPERTY**

NOTICE IS HEREBY GIVEN by the Board of Trustees (the “Board”) of School District No. 1 (Helena), Lewis and Clark County, Montana, that pursuant to a certain resolution duly adopted at a meeting of the Board on March 24, 2026, the trustees, in accordance with Mont. Code Ann. § 20-6-603 and 20-6-604, shall dispose of personal property consisting of document cameras, monitors, stereo equipment, projectors, scanners, video cameras, printers, speakers, and ac adapters because these items are abandoned, obsolete, undesirable or unsuitable for school purposes.

WHEREAS, the Board of Trustees of Helena School District No.1, Lewis and Clark County, Montana, shall sell or otherwise dispose of the technology equipment identified below:

| <b>Pallet 1</b> |                            |                |
|-----------------|----------------------------|----------------|
| <b>QTY</b>      | <b>Device Type</b>         | <b>Model #</b> |
| 4               | Box of chargers and cables |                |
| 1               | Cellular AP                |                |
| 5               | VGA Splitter               |                |
| 1               | Audio Player               |                |
| 4               | Desktop                    | Elitedesk      |
| 1               | Document Camera            |                |
| 38              | iPad                       |                |
| 65              | Laptop                     | Chromebook     |
| 16              | Laptop                     | Probook        |
| 2               | Laptop                     | Surface        |
| 14              | Monitor                    |                |
| 19              | Projector                  |                |

| <b>Pallet 2</b> |                    |                |
|-----------------|--------------------|----------------|
| <b>QTY</b>      | <b>Device Type</b> | <b>Model #</b> |
| 74              | Desktop            | Elitedesk      |

| <b>Pallet 3</b> |                    |                |
|-----------------|--------------------|----------------|
| <b>QTY</b>      | <b>Device Type</b> | <b>Model #</b> |
| 83              | Desktop            | Elitedesk      |

| <b>Pallet 4</b> |                     |                |
|-----------------|---------------------|----------------|
| <b>QTY</b>      | <b>Device Type</b>  | <b>Model #</b> |
| 18              | Box of cables/wires |                |

| <b>Pallet 5</b> |                    |                |
|-----------------|--------------------|----------------|
| <b>QTY</b>      | <b>Device Type</b> | <b>Model #</b> |
| 2               | DvD Players        |                |
| 40              | Chromebook         |                |
| 10              | Desktop            | Elitedesk      |
| 22              | iPad               |                |
| 14              | Laptop             | Probook        |

| <b>Pallet 6</b> |                    |                |
|-----------------|--------------------|----------------|
| <b>QTY</b>      | <b>Device Type</b> | <b>Model #</b> |
| 62              | Monitor            |                |

| <b>Pallet 7</b> |                            |                |
|-----------------|----------------------------|----------------|
| <b>QTY</b>      | <b>Device Type</b>         | <b>Model #</b> |
| 2               | Box of assorted Ram (DDR2) |                |
| 1               | Box of VGA Splitters       |                |
| 1               | box of ipod accessories    |                |
| 1               | Apple TV                   |                |
| 77              | Chromebook                 |                |
| 1               | Desktop                    | Dell           |
| 44              | Desktop                    | Elitedesk      |
| 1               | DVD Reader                 |                |
| 1               | Laptop                     | Gateway        |
| 18              | iPad                       |                |
| 42              | iPod                       |                |
| 4               | Laptop                     | Mac            |
| 56              | Laptop                     | Probook        |
| 11              | Laptop                     | Surface        |
| 2               | Receipt Printer            |                |
| 6               | VGA Splitter               |                |

| <b>Pallet 8</b> |                           |                |
|-----------------|---------------------------|----------------|
| <b>QTY</b>      | <b>Device Type</b>        | <b>Model #</b> |
| 7               | Box of Keyboards          |                |
| 2               | APC Smart UPS RT 3000     |                |
| 1               | APC Smart UPS X 1500      |                |
| 1               | Redcat Speaker            |                |
| 1               | Misc Computer Accessories |                |
| 1               | Analog Clock              |                |

| <b>Pallet 10</b> |                    |                |
|------------------|--------------------|----------------|
| <b>QTY</b>       | <b>Device Type</b> | <b>Model #</b> |
| 183              | Desktop            | Elitedesk      |

| <b>Pallet 11</b> |                    |                |
|------------------|--------------------|----------------|
| <b>QTY</b>       | <b>Device Type</b> | <b>Model #</b> |
| 13               | Monitor            |                |

| <b>Pallet 12</b> |                    |                |
|------------------|--------------------|----------------|
| <b>QTY</b>       | <b>Device Type</b> | <b>Model #</b> |
| 1                | Buss Pass Printer  |                |
| 2                | Fax Machine        |                |
| 4                | Printer            |                |
| 3                | Scanner            |                |

| <b>Pallet 13</b> |                            |                |
|------------------|----------------------------|----------------|
| <b>QTY</b>       | <b>Device Type</b>         | <b>Model #</b> |
| 19 boxes         | Misc Cables/Chargers/Wires |                |
| 1                | Box of headphones/cables   |                |

| <b>Pallet 14</b> |                            |                |
|------------------|----------------------------|----------------|
| <b>QTY</b>       | <b>Device Type</b>         | <b>Model #</b> |
| 17 boxes         | Misc Cables/Chargers/Wires |                |
| 1                | Box of computer speakers   |                |

| Pallet 15 |                 |         |
|-----------|-----------------|---------|
| QTY       | Device Type     | Model # |
| 8         | Document Camera | Epson   |
| 4         | Document Camera | Ladibug |
| 12        | Projector       | Epson   |
| 1         | Redcat Speaker  |         |

| Pallet 16 |              |         |
|-----------|--------------|---------|
| QTY       | Device Type  | Model # |
| 10        | Printers     |         |
| 2         | FAX Machines |         |

The items may be viewed at Helena Middle School Warehouse, located at 1010 Idaho Ave, Helena, MT, April 7, 2026, between the hours of 1:00 pm and 2:00 pm. Please call Education Technology Administrator, Gary Myers at (406) 324-2028 for more information. **Purchased by pallets, not individually.** Purchasing parties are responsible for the pickup or shipping of purchased pallets no later than April 30, 2026. Interested parties must submit sealed bids to the Helena School District #1 Business Office, 1525 Poplar St, Helena, MT 59601 by 3:00 pm on April 14, 2026. The exterior of all bid envelopes or packages must clearly state: **Sealed Bid for Surplus Technology Equipment.**

This Resolution shall not become effective for 14 days. Upon expiration of the 14-day period, the Superintendent of the District shall effectuate the sale or disposal of the property. Money realized from the sale of any of the above-identified items shall be credited to the technology funds as deemed appropriate.

Dated this 24th day of March, 2026.

Samantha Holman  
District Clerk  
Helena School District No. 1  
Lewis and Clark County

Publication Dates: March 28<sup>th</sup> and April 4<sup>th</sup>, 2026

**HELENA SCHOOL DISTRICT  
Board of Trustees Meeting**

**Meeting Date:** 3/24/2026

**Item V.B.1.**

Call To Order/Pledge of Allegiance

Review of Agenda

General Public Comment

Presentation

Consent Action Items

Items for Action

Board/Superintendent Comments

Adjournment

**Item Title:       Item for Action**

1. Approval of MOU for Lease of Hawthorne Elementary School to Establish the Hawthorne Community Center

| Board Action    | 1st Motion | Second | Aye | Nay | Other |
|-----------------|------------|--------|-----|-----|-------|
| Hathhorn        |            |        |     |     |       |
| McKee           |            |        |     |     |       |
| Satre           |            |        |     |     |       |
| Murnane Butcher |            |        |     |     |       |
| Cleatus         |            |        |     |     |       |
| Walsh           |            |        |     |     |       |
| Armstrong       |            |        |     |     |       |
| Meyer           |            |        |     |     |       |

## **Memorandum of Understanding**

This Memorandum of Understanding (“MOU”) is entered into between Bob Schmitt (“Schmitt”) and the Helena School District (“District”).

WHEREAS, the District sought proposals for lease or sale of its Hawthorne Elementary School property located at 430 Madison Avenue, Helena, MT 59601 (“Property”) in **Nov 15** 2025;

WHEREAS, Schmitt submitted a proposal to lease the Property to develop and operate the Hawthorne Community Center as a nonprofit organization;

WHEREAS, the District is interested in supporting the proposal and development of a community center at the Property; and

WHEREAS, the parties agree to cooperate for the development of the nonprofit organization to lease the Property.

NOW, THEREFORE, in consideration of the foregoing and of the covenants herein contained, the parties agree as follows:

1. **ORGANIZATION.** Schmitt agrees to take those actions necessary to establish a nonprofit organization to support and operate the Hawthorne Community Center. The District agrees to provide information to Schmitt regarding the Property to support such actions.
2. **PROPERTY COMMITMENT.** The District agrees that it shall not sell or lease the Property to any other individual or entity for the term or any extension of the term of this MOU. Nothing herein shall limit the District’s use of the Property as it determines necessary during the term of this MOU, including but not limited to storage and maintenance.
3. **TERM.** This MOU shall be in effect from the date of execution through July 31, 2026. In the event that either party requires additional time to perform its obligations under this MOU or by law, the parties shall meet to discuss a reasonable extension of the term of this MOU if necessary.
4. **TERMINATION.** This MOU shall terminate at the end of the term or extension thereof or upon formation of the nonprofit organization for the Hawthorne Community Center.
5. **RELATIONSHIP OF THE PARTIES.** The parties are acting herein as independent contractors. Nothing herein contained shall create or be construed as creating a partnership, joint venture or employment relationship between any of the parties and no party shall have the authority to bind the other in any respect.
6. **ENTIRE AGREEMENT.** This MOU constitutes the sole and entire agreement between the parties relating to the work covered hereby and any oral agreements between the parties are

no longer of any effect. Changes to this MOU will be effective only when executed in writing and signed by both parties.

7. ASSIGNMENT. Neither this MOU nor any duties or obligations hereunder shall be assigned or transferred by Schmitt without the prior written approval of the District.
8. CONSTRUCTION/VENUE. This MOU shall be construed and governed by the laws of Montana.

Bob Schmitt

Helena School District

\_\_\_\_\_

By: \_\_\_\_\_  
Jennifer McKee, Chair, Board of Trustees

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)

**HELENA SCHOOL DISTRICT  
Board of Trustees Meeting**

**Meeting Date:** 3/24/2026

**Item V.B.2.a**

Call To Order/Pledge of Allegiance

Review of Agenda

General Public Comment

Presentation

Consent Action Items

Items for Action

Board/Superintendent Comments

Adjournment

**Item Title:       Item for Action**  
 2. Approval of Resolutions of Intent to Increase Non-voted Levies  
 a. Approval of Resolution of Intent to Increase Non-voted Levies-Elementary District

| Board Action    | 1st Motion | Second | Aye | Nay | Other |
|-----------------|------------|--------|-----|-----|-------|
| Hathhorn        |            |        |     |     |       |
| McKee           |            |        |     |     |       |
| Satre           |            |        |     |     |       |
| Murnane Butcher |            |        |     |     |       |
| Cleatus         |            |        |     |     |       |
| Walsh           |            |        |     |     |       |
| Armstrong       |            |        |     |     |       |
| Meyer           |            |        |     |     |       |

**HELENA ELEMENTARY SCHOOL DISTRICT #1  
RESOLUTION OF INTENT TO INCREASE NONVOTED LEVIES**

As an essential part of its budgeting process, the Board of Trustees of the Helena Public Schools is authorized by law to impose levies to support its budget. The Board of Trustees estimates the following increases in revenues and mills for the funds noted below for the next school fiscal year beginning July 1, 2026, using certified taxable valuations from the current school fiscal year.

| <b>Elementary Fund</b>  | <b>Estimated<br/>Increase(Decrease)<br/>in Revenues*</b> | <b>Estimated<br/>Increase(Decrease) in<br/>Mills*</b> | <b>Estimated Impact,<br/>Home of \$100,000*</b> | <b>Estimated Impact,<br/>Home of \$300,000*</b> | <b>Estimated Impact,<br/>Home of \$600,000*</b> |
|-------------------------|--|---|---|---|---|
| Transportation          | \$259,813  | 1.85  | \$1.41  | \$4.22  | \$9.01  |
| Tuition                 | \$516,160  | 3.67  | \$2.79  | \$8.38  | \$17.89   |
| Adult Ed                | \$6,111  | 0.04  | \$0.03  | \$0.10  | \$0.21  |
| *Building Reserve       | \$15,065   | 0.11  | \$0.08  | \$0.24  | \$0.52  |
| <b>Total Elementary</b> | <b>\$797,149</b>   | <b>5.67</b>   | <b>\$4.31</b>                                   | <b>\$12.94</b>                                  | <b>\$27.63</b>                                  |

\*This resolution must also document the District's expected use of its Building Reserve State Major Maintenance levies and associated funding. The District expects to use those proceeds to partially fund capital improvements, delineated in the Helena School District Deferred Maintenance Report located on the District website. Proceeds will also be used to partially fund operational costs of school safety. The District estimates this funding structure will generate approximately \$3,673,650. The tax impact is approximately 26.15 mills.

These estimates are based on the current year's taxable value with no increase. If the District's taxable value increases as expected, the mill and taxpayer cost increases will be less than presented here. These estimates are preliminary and changes are expected before the final budgets are set in August. Please contact the District Business Office at (406) 324-2040 or sholman@helenaschools.org if you have questions or need additional information.

**HELENA SCHOOL DISTRICT  
Board of Trustees Meeting**

**Meeting Date:** 3/24/2026

**Item V.B.2.b**

Call To Order/Pledge of Allegiance

Review of Agenda

General Public Comment

Presentation

Consent Action Items

Items for Action

Board/Superintendent Comments

Adjournment

**Item Title:**        **Item for Action**  
                          2. Approval of Resolutions of Intent to Increase Non-voted Levies  
                              b. Approval of Resolution of Intent to Increase Non-voted Levies - High School District

| Board Action    | 1st Motion | Second | Aye | Nay | Other |
|-----------------|------------|--------|-----|-----|-------|
| Hathhorn        |            |        |     |     |       |
| McKee           |            |        |     |     |       |
| Satre           |            |        |     |     |       |
| Murnane Butcher |            |        |     |     |       |
| Cleatus         |            |        |     |     |       |
| Walsh           |            |        |     |     |       |
| Armstrong       |            |        |     |     |       |
| Meyer           |            |        |     |     |       |

**HELENA HIGH SCHOOL DISTRICT #1  
RESOLUTION OF INTENT TO INCREASE NONVOTED LEVIES**

As an essential part of its budgeting process, the Board of Trustees of the Helena Public Schools is authorized by law to impose levies to support its budget. The Board of Trustees estimates the following increase in revenues and mills for the funds noted below for the next school fiscal year beginning July 1, 2026, using certified taxable valuations from the current school fiscal year.

| <b>High School Fund</b>  | <b>Estimated<br/>Increase (Decrease)<br/>in Revenues*</b> | <b>Estimated<br/>Increase (Decrease)<br/>in Mills*</b> | <b>Estimated Impact,<br/>Home of \$100,000*</b> | <b>Estimated Impact,<br/>Home of \$300,000*</b> | <b>Estimated Impact,<br/>Home of \$600,000*</b> |
|--------------------------|---|--|---|---|---|
| Transportation           | \$56,343  | 0.37   | \$0.28  | \$0.83  | \$1.78  |
| Tuition                  | \$16,720  | 0.11   | \$0.08  | \$0.25  | \$0.53  |
| Adult Ed                 | \$6,076   | 0.04   | \$0.03  | \$0.09  | \$0.19  |
| *Building Reserve        | \$7,820   | 0.05   | \$0.04  | \$0.12  | \$0.25  |
| <b>Total High School</b> | <b>\$86,960</b>   | <b>0.57</b>  | <b>\$0.43</b>                                   | <b>\$1.29</b>                                   | <b>\$2.75</b>                                   |

\*This resolution must also document the District's expected use of its Building Reserve State Major Maintenance levies and associated funding. This year, the District expects to use those proceeds to partially fund capital improvements, delineated in the Helena School District Deferred Maintenance Report located on the District website. Proceeds will also be used to partially fund operational costs of school safety. The District estimates this funding structure will generate approximately \$1,838,655. The tax impact is approximately 11.94 mills.

These estimates are based on the current year's taxable value with no increase. If the District's taxable value increases as expected, the mill and taxpayer cost savings will be more than presented here. These estimates are preliminary, and changes are expected before the final budgets are set in August. Please contact the District Business Office at (406) 324-2040 or sholman@helenaschools.org if you have questions or need additional information.

**HELENA SCHOOL DISTRICT  
Board of Trustees Meeting**

**Meeting Date:** 3/24/2026

**Item V.B.3**

Call To Order/Pledge of Allegiance

Review of Agenda

General Public Comment

Presentation

Consent Action Items

Items for Action

Board/Superintendent Comments

Adjournment

**Item Title:**        **Item for Action**  
3. Approval of Elementary Ballot Language for General Fund Operations Levy

| Board Action    | 1st Motion | Second | Aye | Nay | Other |
|-----------------|------------|--------|-----|-----|-------|
| Hathhorn        |            |        |     |     |       |
| McKee           |            |        |     |     |       |
| Satre           |            |        |     |     |       |
| Murnane Butcher |            |        |     |     |       |
| Cleatus         |            |        |     |     |       |
| Walsh           |            |        |     |     |       |
| Armstrong       |            |        |     |     |       |
| Meyer           |            |        |     |     |       |

# Board of Trustees Work Session

## Approval of Elementary Ballot Language for General Fund Operations Levy



### B. Item for Action

#### 3. Approval of Elementary Ballot Language for General Fund Operations Levy

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##### Background:

Pursuant to 20-20-401, MCA, the election administrator prepares the final ballot form. The Lewis and Clark County Elections Office (election administrator) has requested the ballot language for the propositions to be voted on in the upcoming election be submitted to them by March 26, 2026. Trustees must pass a resolution stating the exact levy amount, the estimated number of mills, and the tax impact on a home with a market value of \$100,000, \$300,000 and \$600,000. The resolution must include the durational limit, if any, on the levy.

##### Considerations:

###### Elementary:

- The highest levy that can be requested for the elementary general fund is nine hundred fifty-three thousand six hundred eighteen DOLLARS (\$953,618), which is approximately 6.79 mills. Passage of the proposal will increase the taxes on a home with a market value of \$100,000 by approximately \$5.16 annually, a home with a market value of \$300,000 by approximately \$15.48 annually, and a home with a market value of \$600,000 by approximately \$33.06 annually.

###### High School:

- The District is unable to request a general fund operational levy in the high school, the county election administrator will cancel that election initiative.

##### Superintendent recommendation:

Approve the attached ballot language for the elementary general fund levy.

**TRUSTEE RESOLUTION APPROVAL OF BALLOT LANGUAGE  
ELEMENTARY GENERAL FUND LEVY**

BE IT RESOLVED, the Board of Trustees for School District No. 1, Lewis and Clark County, State of Montana, by a majority vote approves of the following ballot language for the ballot issue to be voted on at the Regular School Election to be held on May 5, 2026. The Board of Trustees of School District No. 1, further certifies that the ballot language contains all information required to be included pursuant to 15-10-425, MCA.

**HELENA ELEMENTARY SCHOOL GENERAL FUND LEVY**

Shall the Board of Trustees of Helena Elementary School District No.1 be authorized to impose an increase in local taxes to support the general fund in the amount of nine hundred fifty-three thousand six hundred eighteen dollars (\$953,618) per year, which is approximately 6.79 mills, for the purpose of supporting the general operations of the district?

Passage of this proposal will increase the taxes on a home with a market value of \$100,000 by approximately \$5.16 annually, on a home with a market value of \$300,000 by approximately \$15.48 annually, and on a house with a market value of \$600,000 by approximately \$33.06 annually. The durational limit of the levy is permanent once approved by the voters, assuming the district levies that amount at least once in the next five years. An increase in property taxes may lead to an increase in rental costs.

- FOR the Additional Levy**
  
- AGAINST the Additional Levy**

\_\_\_\_\_  
Jennifer McKee  
Print Name of Board Chair

\_\_\_\_\_  
Signature of Board Chair

\_\_\_\_\_  
Sam Holman  
Print Name of Clerk

\_\_\_\_\_  
Signature of Clerk

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**HELENA SCHOOL DISTRICT  
Board of Trustees Meeting**

**Meeting Date:** 3/24/2026

**Item V.B.4.a**

Call To Order/Pledge of Allegiance

Review of Agenda

General Public Comment

Presentation

Consent Action Items

Items for Action

Board/Superintendent Comments

Adjournment

**Item Title:**        **Item for Action**  
                          4. Approval of Ballot Language for Technology Levy  
                          a. Helena Elementary Approval of Ballot Language-Technology Levy Election

| Board Action    | 1st Motion | Second | Aye | Nay | Other |
|-----------------|------------|--------|-----|-----|-------|
| Hathhorn        |            |        |     |     |       |
| McKee           |            |        |     |     |       |
| Satre           |            |        |     |     |       |
| Murnane Butcher |            |        |     |     |       |
| Cleatus         |            |        |     |     |       |
| Walsh           |            |        |     |     |       |
| Armstrong       |            |        |     |     |       |
| Meyer           |            |        |     |     |       |

# Board of Trustees Work Session

## Approval of Ballot Language for Technology Levy

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### B. Items for Action

4. Approval of Ballot Language for Operations, Infrastructure, and Licensing Technology Fund Levy
    - a. Helena Elementary Approval of Ballot Language – Technology Levy Election
    - b. Helena High School Approval of Ballot Language – Technology Levy Election
- 

### Introduction:

Pursuant to 20-20-401, MCA, the election administrator prepares the final ballot form. The Lewis and Clark County Elections Office (election administrator) has requested the ballot language for the propositions to be voted on in the upcoming election be submitted to them by March 26, 2026. Trustees must pass a resolution stating the exact levy amount, the estimated number of mills, and the tax impact on a home with a market value of \$100,000, \$300,000, and \$600,000. The resolution must include the durational limit, if any, on the levy.

### Background:

The Helena School District technology levy funds the ongoing operational costs required to maintain the district's existing technology infrastructure. This includes the routine maintenance and scheduled replacement of current devices, renewal of software licenses and cloud-based services used by staff and students, and upkeep of the network and security systems that support daily instruction. The levy is not intended to expand the number of devices in classrooms, but rather to sustain the technology foundation already in place.

The State of Montana continues to expand technology-related requirements for school districts, including adopted content standards for technology integration, statewide data reporting, and student information systems under MCA 20-7-104. However, state funding does not fully cover the cost of meeting these expectations. The technology levy provides a local funding mechanism to bridge that gap and ensure the district can meet its obligations without diverting resources from other instructional priorities.

Modern school operations depend on reliable technology for everything from instructional platforms and student data systems to internet connectivity and cybersecurity. The technology levy provides a dedicated funding source to ensure these essential systems remain current, secure, and functional across the district.

### Considerations:

- The District will be requesting an increase in the technology mill levy for both the elementary and the high school districts for the purposes of maintaining, repairing, renting, and purchasing technological equipment, including computers and computer network access, cloud computing services for technology infrastructure, platforms, software, network, storage, security, data, database, test environment curriculum, or desktop virtualization purposes, including any subscription or any license-based or pay-per-use service that is accessed over the internet or other remote network to meet the district's information technology and other needs, and the associated technical training for school district personnel.
- The increase being requested for the elementary district is \$1,600,000 annually for a term of 10 years. Passage of these proposals will increase the annual taxes on a home with a market value of \$100,000 by approximately \$8.66 annually, a home with a market value of \$300,000 by approximately \$25.97 annually, and on a home with a market value of \$600,000 by approximately \$55.47 annually in the elementary district. This request is in addition to the five hundred twenty thousand five hundred DOLLARS (\$520,500) previously authorized as a perpetual levy in the elementary district.

- The increase being requested in the high school district is \$850,000 annually for a term of 10 years. Passage of these proposals will increase the annual taxes on a home with a market value of \$100,000 by approximately \$4.20 annually, a home with a market value of \$300,000 by approximately \$12.59 annually, and on a home with a market value of \$600,000 by approximately \$26.89 annually in the high school district and the five hundred fifty-nine thousand five hundred DOLLARS (\$559,500) previously authorized as a perpetual levy in the high school. If approved, the increased levies will take effect July 1, 2026, and expire June 30, 2036.

Superintendent recommendation:

Approve the attached ballot language for the technology levy.

**TRUSTEE RESOLUTION APPROVAL OF BALLOT LANGUAGE  
ELEMENTARY OPERATIONS, INFRASTRUCTURE, AND LICENSING TECHNOLOGY LEVY**

BE IT RESOLVED, the Board of Trustees for School District No. 1, Lewis and Clark County, State of Montana, by a majority vote approves of the following ballot language for the ballot issue to be voted on at the Regular School Election to be held on May 5, 2026. The Board of Trustees of School District No. 1, further certifies that the ballot language contains all information required to be included pursuant to 15-10-425, MCA.

**HELENA ELEMENTARY OPERATIONS, INFRASTRUCTURE, AND LICENSING TECHNOLOGY FUND LEVY**

Shall the Board of Trustees of Helena Elementary School District No. 1 be authorized to levy an additional one million six hundred thousand DOLLARS (\$1,600,000) per year for ten (10) years and being approximately 11.39 mills for the purposes of maintaining, repairing, renting and purchasing technological equipment, including computers and computer network access, cloud computing services for technology infrastructure, platform, software, network, storage, security, data, database, test environment, curriculum, or desktop virtualization purposes, including any subscription or any license-based or pay-per-use service that is accessed over the internet or other remote network to meet the district's information technology and other needs, and the associated technical training for school district personnel?

Passage of this proposal will increase the taxes on a home with a market value of \$100,000 by approximately \$8.66 annually, on a home with a market value of \$300,000 by approximately \$25.97 annually, and on a home with a market value of \$600,000 by approximately \$55.47 annually. An increase in property taxes may lead to an increase in rental costs.

This request is in addition to the five hundred twenty thousand five hundred DOLLARS (\$520,500) previously authorized as a perpetual levy and, if this proposition is approved, will hereby be limited to ten (10) years.

**FOR the Additional Levy**

**AGAINST the Additional Levy**

\_\_\_\_\_  
Jennifer McKee  
Print Name of Board Chair

\_\_\_\_\_  
Signature of Board Chair

\_\_\_\_\_  
Sam Holman  
Print Name of Clerk

\_\_\_\_\_  
Signature of Clerk

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**HELENA SCHOOL DISTRICT  
Board of Trustees Meeting**

**Meeting Date:** 3/24/2026

**Item V.B.4.b**

Call To Order/Pledge of Allegiance

Review of Agenda

General Public Comment

Presentation

Consent Action Items

Items for Action

Board/Superintendent Comments

Adjournment

**Item Title:**        **Item for Action**  
                          4. Approval of Ballot Language for Technology Levy  
                              b. Helena High School Approval of Ballot Language-Technology Levy Election

| Board Action    | 1st Motion | Second | Aye | Nay | Other |
|-----------------|------------|--------|-----|-----|-------|
| Hathhorn        |            |        |     |     |       |
| McKee           |            |        |     |     |       |
| Satre           |            |        |     |     |       |
| Murnane Butcher |            |        |     |     |       |
| Cleatus         |            |        |     |     |       |
| Walsh           |            |        |     |     |       |
| Armstrong       |            |        |     |     |       |
| Meyer           |            |        |     |     |       |

**TRUSTEE RESOLUTION APPROVAL OF BALLOT LANGUAGE  
HIGH SCHOOL OPERATIONS, INFRASTRUCTURE, AND LICENSING TECHNOLOGY LEVY**

BE IT RESOLVED, the Board of Trustees for School District No. 1, Lewis and Clark County, State of Montana, by a majority vote approves of the following ballot language for the ballot issue to be voted on at the Regular School Election to be held on May 5, 2026. The Board of Trustees of School District No. 1, further certifies that the ballot language contains all information required to be included pursuant to 15-10-425, MCA.

**HELENA HIGH SCHOOL OPERATIONS, INFRASTRUCTURE, AND LICENSING TECHNOLOGY FUND LEVY**

Shall the Board of Trustees of Helena High School District No. 1 be authorized to levy an additional eight hundred fifty thousand DOLLARS (\$850,000) per year for ten (10) years and being approximately 5.52 mills for the purposes of maintaining, repairing, renting and purchasing technological equipment, including computers and computer network access, cloud computing services for technology infrastructure, platform, software, network, storage, security, data, database, test environment, curriculum, or desktop virtualization purposes, including any subscription or any license-based or pay-per-use service that is accessed over the internet or other remote network to meet the district's information technology and other needs, and the associated technical training for school district personnel?

Passage of this proposal will increase the taxes on a home with a market value of \$100,000 by approximately \$4.20 annually, on a home with a market value of \$300,000 by approximately \$12.59 annually, and on a home with a market value of \$600,000 by approximately \$26.89 annually. An increase in property taxes may lead to an increase in rental costs.

This request is in addition to the five hundred fifty-nine thousand five hundred DOLLARS (\$559,500) previously authorized as a perpetual levy and, if this proposition is approved, will hereby be limited to ten (10) years.

**FOR the Additional Levy**

**AGAINST the Additional Levy**

\_\_\_\_\_  
Jennifer McKee  
Print Name of Board Chair

\_\_\_\_\_  
Signature of Board Chair

\_\_\_\_\_  
Sam Holman  
Print Name of Clerk

\_\_\_\_\_  
Signature of Clerk

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**HELENA SCHOOL DISTRICT  
Board of Trustees Meeting**

**Item VI.**

**Meeting Date:** 3/24/2026

Call To Order/Pledge of Allegiance

Review of Agenda

General Public Comment

Presentation

Consent Action Items

Items for Action

Board/Superintendent Comments

Adjournment

**Item Title:        Board/Superintendent Comments**

**HELENA SCHOOL DISTRICT  
Board of Trustees Meeting**

**Item VII.**

**Meeting Date:** 3/24/2026

Call To Order/Pledge of Allegiance

Review of Agenda

General Public Comment

Presentation

Consent Action Items

Items for Action

Board/Superintendent Comments

Adjournment

**Item Title:       Adjournment**